



INFRASTRUCTURE STRATEGY TABLE MEETING MINUTES

Thursday, May 14, 2009

9:30 a.m. -11:00 a.m., YMCA Administrative Offices (22 Grove St)

Present:

Bishop, Greg	Horney, Sandra	Perdue, Gary (Co-Chair)
Clarke, Debbie (Co-Chair)	Kowalchuk, Shirlee	Veenstra, Kristina (recorder)
Groom, Sue	Newby, Glen	Woods, Deb

Regrets:

Frampton, Bill	King, Patrick	Suutari, Seija
Gallow, Marg		

1. Revise/Approve the Minutes from April 9, 2009 meeting

Minutes of April 9 were approved as circulated.

Welcome Shirlee Kowalchuk from the Simcoe Muskoka Catholic School Board. Round table introductions were done.

2. Approval of the Agenda

The agenda was approved as presented with addition of Aboriginal Representation under Membership.

3. Monthly Budget

Kristina distributed copies of the updated Statement Operations to the end of April 2009. All approved the format with addition of \$1,000 under Sponsorships/Donations per Glen from New Path Foundation as seed money.

ACTION: Gary to present to Council May 28 on behalf of Infrastructure members. Glen and Deb to meet to discuss the sponsorship/donations piece.

4. Business Arising

- **Data Consortium** Deb reminded members to contact Irena Pozgaj (irena.pozgaj@simcoe.ca) immediately as training is scheduled for June 10th and you need to have a username and password prior to this. We need to remind members that this is a substantial benefit of the Coalition – at least \$2,000/year per organization. Greg identified that New Path, SCDSB, CFLS, OEYC-Simcoe North, LHIN, CTN, SMDHU and The County have signed up. Questions fielded about whether IS employees needed to attend from the utilization piece for organizations as well as a rep from Council. **ACTION: Please contact Irena with your representative name for the training in June. Greg to ask Irena to contact Debbie Roberts at CCAC regarding representation. Shirlee to follow up with SMCDSB. Kristina to send out another reminder to members.**

Deb reported on the Orillia Data Day the end of June. Sandra sits on this committee which was developed to support community agencies to gather research and components of data within Simcoe County. There are a number of community partners that sit at the table. Information on our website at www.simcoecountycoalition.ca under our “Events” page.

- **Infrastructure Table Membership Review** Kristina provided copies of the member list for the Infrastructure Table. United Way is a funder and does not pay fees. Deb has sent a note to Seija Suutari about this. Discussion around needing financial expertise due to budget and fiscal trustee pieces at this table. Greg can bring in basic needs perspective. **ACTION: Gary to contact Patrick King regarding representation from the Aboriginal community and Marg Gallow regarding Catulpa (with L. Watts?). Deb to contact Seija about**

representation at this table. Gary to ask Peter Hominuk regarding Francophone community at Secretariat next week. Glen may replace himself with Ken Edwards from New Path. Greg to follow up regarding other basic needs perspectives.

- **Membership Strategy**

- **New Member Approval:** Kristina reported that Jim Vaillancourt from CHC CHIGAMIK is a new member for the Francophone community and MOA has been sent to Colibri. **ACTION: Kristina to report back to this group next month regarding Colibri.**
- **New Recruitment List:** Kristina distributed copies of the new list of recruitment possibilities for discussion. Need to bring in new members and make up for shortfall from this year. **ACTION: Gary and Debbie to follow up with Peter Hominuk at Secretariat regarding Francophone and LHIN. Need to bring to Secretariat the need for a Youth Justice representative at Council (Rex Findlay?) and follow up regarding RVH and OSMH contacts via Terry Talon. Bring this back to next month's meeting. Members to review the document and let Kristina know if there are any recruitment organizations listed that they would be able to contact.**

Deb spoke to Patrick at BANAC and Brenda Jackson (Aboriginal Capacity Building Circle) for clarity around the Aboriginal community representation and the various "organizations" under the BANAC umbrella. Would we look at an "observer" status for key people working on projects while the project is around? We need to encourage broader representation from this community as they are part of our top strategic goal. **ACTION: Patrick to respond to Deb within a month with a solution. Shirlee to follow up with Linda MacGregor regarding Christian Island and Debbie Clarke with Lisa Ewanchuk regarding Rama Aboriginal schools. Mijinking would like to be referred to as Rama.**

- **Website:** Kristina distributed copies the website "wishlist" and explained the difficulties with the current website provider, Graphic Evolution. Kristina has obtained 2 quotes, one from Atomic North (Pam Hillier contact) and one from E-Solutions (CAS contact). She will be asking for same from Pavliks (New Path contact). Members discussed the need for a Statement of Specifications with the technical piece included for these proposals. Ken Edwards to review the proposals and members felt Bill Frampton may also be a good resource. **ACTION: Kristina to follow up Bill Frampton to see if he would help review the proposals and discuss Sharepoint. Kristina and Deb to get an e-mail address for the website.**

- **Communication Strategy (incl. Developmental Assets)** deferred – copies of the draft distributed by Debbie for review.
- **Terms of Reference** deferred – to be moved up on the agenda for next month to ensure a discussion.
- **HRSDC Executive Summary** copies were distributed for information. The proposal was submitted May 5 with New Path Foundation as our trustee. *Thanks very much Deb for your long hours of hard work on this submission and good luck!*
- **Tony Morrison** Just a reminder from Deb that Tony Morrison will be coming June 2 for training on integrated working for management staff and collaborative groups like COMPASS, Best Start. He will also be training all of CAS staff separately. Debbie has drafted a press release for this day to promote the Coalition. **ACTION: Please contact Kristina to RSVP. Debbie to send the Press Release to Kristina for distribution.**
- **Performance Survey** Debbie, Shirlee and Gary to convene to discuss Kristina and Deb's "performance appraisal/survey".

Next Meeting: Thursday, June 11, 2009, 9:30-11:00 am, YMCA