



To: CYFS Coalition Council, Executive Committee, Planning Table, Networks, Tables and Working Groups

From: Philip Hough, Chair, CYFS Coalition

Date: April 24, 2017

Re: Update to Changes in CYFS Coalition Structure

Further to my November 9th 2016 memo which outlined the recent changes to the Coalition structure, I am pleased to inform you that implementation to the new structure is well underway. Below, is a brief account of some of the steps that have been achieved and plans that are occurring:

- The new Executive Committee Terms of Reference were drafted, reviewed by Coalition Council and approved at the November 2016 Council meeting.
- The Infrastructure Table held their final meeting on December 8, 2016. Members of the Infrastructure Table agreed to take positions on the Executive Committee for a term, as part of the transition.
- The final meeting of the Secretariat Table took place November 17th. Members of this Table have also joined the Executive Committee.
- The first meeting of the new Executive Committee took place on January 19th 2017 and will be meeting the third Thursday of each month going forward.
- The transition from Planning Table to Integrated Planning Table has started. Planning Table members drafted Terms of Reference for the new Integrated Planning Table which have been reviewed and approved by the Executive Committee and referred to Council for final approval.

The Executive Committee is overseeing the implementation of the new structure. We will continue to keep you informed as changes occur. We welcome your feedback and questions which can be directed via Sandra Cole scole@simcoecountycoalition.ca. We have attached the November 2016 memo as well as the new Coalition structure chart again for your information.