



## COALITION COUNCIL MEETING MINUTES

Thursday, November 24, 2016

12:30 – 3:30pm

Simcoe Muskoka Family Connexions – 60 Bell Farm Road, Barrie, ON

### Thank you to Simcoe Muskoka Family Connexions for hosting today's meeting.

Attended		Regrets	
Hough, Phil (Chair)/OSMH	Greenwood, Kimberley/Barrie Police	Adams, Linda/Waypoint	Kacsuta, Keith/John Howard
Paul, Louise (Vice Chair)/CTN	Harris, Jim/CMHA	Beaucage, Gertie/Banac	Kapteyn, Michele/SCS
Clarke, John (Past Chair)/Mackenzie Health	Janssen, Jan/County of Simcoe	Bergin, Michelle/CFSSC	Keighley-Clarke, Tracey/RVRHCC
Addison-Toor, Suzanne/Georgian College	Junke, Rosslyn/United Way	Biddell, Dale/United Way	Klein-Gebbinck, Heather/Georgian Bay CHC
Armstrong, Rob/YMCA	Kennedy, Joan/Seasons Centre	Brens, Chris/NSM LHIN	Leduc, Rhonda/Elizabeth Fry
Blue, Danette/MCYS	Levesque, Yves/CSDCCS	Cadera, Karl/Kiwanis	Mansell, Tracy/Kerry's Place
Carmichael, Susan/SMFC	McAlpine, Julie (Recorder)	Collins, Joy/CCAC	McKeeman, Elizabeth/New Path
Carney, Patrick/SMCDSB	Newby, Glen/New Path	Cooper, Marion/CCAC	McLearn, Melanie/SMFC
Cole, Sandra (Coordinator)	Samis, Chris/SCDSB	Croteau, Gerry/Gilbert Centre	Roy, Suzanne, CSViamonde
Dewsnap, Peter/Barrie Police	Shoreman, Carolyn/SMDHU	Csekey, Sarah/Orrillia Library	Shelley, Brian/YMCA
Ferguson, Jackie/Kerry's Place	Simmons-Physick, Chris/Kinark	Dawson, Kristen/Gilda's Place	Silk, Bill/SCS
Fisher, Michelle /211	Skerritt, Cathy for Eric Evans/Morton Youth Services	Green, Colin/Gilbert Centre	Sykes, Nathan/Youth Haven
Forget, Laura for Brenda Jackson /BNAC	Watts, Leslie/Catulpa	Hillier, Pam/211	Vanderbyl, Christine/OEYC
		Hirstwood, Karen/Catulpa	Verreault, Tricia, CS Viamonde
		Jackson, Jennifer/CAC	
		Jeffery, David /Chigamik	

**Guests for Award Ceremony:** Kathy Chapman/SCDSB, Sally Seabrook/Mackenzie Health, Jim Hughes/Mackenzie Health, Chris Wheeler/Simcoe Muskoka Family Connexions

Item	Status	Action
1. Welcome & Roundtable	Phil Hough welcomed everyone to today's Council meeting including Yves Levesque, Simcoe & York Community Liaison Officer with Conseil Scolaire de District Catholique Centre-Sud (CSDCCS) attending today for the first time. Simcoe Muskoka Family Connexions was given thanks for the use of their meeting room. A roundtable introduction took place.	
2. Awards and Recognition Presentation	The Award of Excellence is awarded to one project annually that demonstrates significant alignment with the Coalition's goals and priorities, and involves collaboration between at least two member organizations. Phil presented the award to the three organizations responsible for the FASD Classroom. Kathy Chapman (SCDSB),	

	Item	Status	Action
		<p>Sally Seabrook (MacKenzie Health) and Chris Wheeler (Simcoe Muskoka Family Connexions) accepted the awards on behalf of the FASD Classroom.</p> <p>Chris Samis (SCDSB) and Jim Hughes (MacKenzie Health) spoke about the spirit of collaboration and partnership that is the foundation of the Coalition and were appreciative of their organizations being the recipients of this award.</p> <p>Cheryl Browne from the Examiner along with a photographer were present to capture the story for the newspaper.</p>	
3.	<p>Consent Agenda</p> <p>3.1 Council Minutes September 22, 2016</p> <p>3.2 Planning Table Minutes September 13, 2016,</p> <p>3.3 Infrastructure Table Minutes September 7, 2016, October 14, 2016</p> <p>3.4 Secretariat Table Minutes September 15, 2016, October 20, 2016,</p> <p>3.5 Approval of Agenda</p> <p>3.6 Statement of Operations October 31, 2016</p>	<p>This consent agenda was approved with the addition of the announcement from Royal Victoria Regional Health Care Centre on its Child and Adolescent Mental Health Inpatient and Outpatient program.</p> <p>On November 21, RVRHCC announced that the MOHLTC is providing \$3.2 million in funding for the Child and Adolescent Mental Health Inpatient and Outpatient program. The Coalition had provided a Letter of Support for this program in March.</p> <p><b>Motion:</b> Moved by John Clarke, seconded by John Kennedy that the Consent Agenda be approved. All in favour. Carried</p>	
4.	<p>Coalition Structure</p> <p>4.1 Executive Committee Structure</p> <p>4.2 Next Steps/Implementation Plan</p>	<p>Phil provided an update of the steps that have occurred since the approval of the new Coalition structure at September's Council meeting.</p> <p>The Infrastructure Committee drafted the Terms of Reference for the Executive Committee by blending the functions of the Infrastructure and Secretariat Tables. Members of the Infrastructure Table have agreed to take roles on the Executive Table. The final Infrastructure and Secretariat table meetings will take place in December, and the new Executive Committee meetings will begin in January.</p> <p>The new Coalition structure has also been shared with the Planning Table and it is expected the transition to the new Integrated Planning Table will occur over the next few months.</p> <p>Council members were asked to review the Executive Committee Terms of Reference for approval today.</p> <p>A discussion around including family voice/lived experience representation took place. It was suggested this may not be the appropriate Table but to consider looking at the groups available in the</p>	<p>Add family voice/lived experience to Infrastructure/</p>

	Item	Status	Action
		<p>community who may provide this support to the Coalition. This will be taken back to Secretariat for more discussion. It was noted that having people with lived experience as part of presentations also adds value, and makes the presentation more powerful.</p> <p>With some suggested changes around wording, the Executive Committee Terms of Reference were approved.</p> <p><b>Motion:</b> Moved by Kimberley Greenwood, seconded by Rosslyn Junke, that the Executive Committee Terms of Reference be approved with the changes identified. All in favour. Carried.</p> <p>The Memorandum of Association will also need to be revised based on the Executive Committee's Terms of Reference.</p>	<p>Secretariat agendas.</p> <p>Julie to revise Executive Committee Terms of Reference.</p> <p>Sandra/Julie to update Memorandum of Association.</p>
5.	Coalition Trusteeship	<p>New Path Foundation, the Trustee for the Coalition, has requested a new trustee take over from them. A Call for Trustee has gone out but no one has come forward at this time. Members are reminded to send their expression of interest in the Trusteeship of the Coalition to Sandra Cole or Julie McAlpine by December 1, 2016. The situation moving forward will be re-evaluated after the deadline of December 1<sup>st</sup>.</p>	
6.	HST Audit 6.1 Refund Cheques	<p>Members were advised at the September Council meeting that when auditing the trustee, New Path Foundation, Canada Revenue made a determination that the Coalition was not a program under the Foundation and therefore, not eligible to collect HST from its members. As HST collected since April 1st of this year had not yet been remitted to CRA, rebate cheques were going to be sent back to member agencies.</p> <p>Louise reported there has been another recent audit which has flagged HST Input Tax Credits owed back on behalf of the Coalition for the period 2013 through to 2015 in excess of \$30,000.</p> <p>New Path Foundation, as trustee, is currently awaiting a formal declaration from CRA with regards to the current situation, and therefore the Coalition is holding back on refunding the 2016/17 HST collected on member fees while we clarify our standing. New Path Foundation is working hard at resolving this issue and its efforts are appreciated. Transfer of trusteeship will not take place until this issue has been resolved.</p>	<p>Members to be kept apprised of this situation.</p>

	Item	Status	Action
		<p>The Coalition has the funds to pay CRA, although this would result in a substantial budget reduction of our budget. The Coalition needs to ensure an accurate assessment is received prior to making any decisions.</p>	
7.	<p><b>Hot Topic:</b> Community Engagement on Poverty/Voices out of Poverty</p>	<p>Phil introduced Erika Haney from Simcoe Muskoka District Health Unit and Brent Tottie, a Peer Advocate with the David Busby Centre who gave a presentation on Community Engagement on Poverty and Voices out of Poverty including the recommendations from the Community Engagement on Poverty and how we can work collectively on the next steps. Members were encouraged to share these reports and to look at how and what we can all do better at our organizations from the recommendations included. There are Basic Needs Task Group (BNTG) members at the Council table who would be a great resource if more information is needed.</p> <p>Brent sits on the BNTG and Simcoe County Alliance to End Homelessness (SCATEH) tables. Brent gave members a personal account of the challenges he faces and the issues he is working on, as someone who has experienced poverty. Speaking to groups is Brent's way of giving back to his community and he is willing to come and speak to other organizations.</p> <p>The reports discussed in this presentation are on the Coalition website under the Basic Needs Task Group:  <a href="http://www.simcoecountycoalition.ca/wp-content/uploads/2016/06/Voices-of-Poverty-Research-Report-Jan-2015-FINAL.pdf">http://www.simcoecountycoalition.ca/wp-content/uploads/2016/06/Voices-of-Poverty-Research-Report-Jan-2015-FINAL.pdf</a> )  <a href="http://www.simcoecountycoalition.ca/wp-content/uploads/2016/06/Making-Choices-Together-Community-Engagement-Report-2016-Appendices.pdf">http://www.simcoecountycoalition.ca/wp-content/uploads/2016/06/Making-Choices-Together-Community-Engagement-Report-2016-Appendices.pdf</a> )</p> <p>Danette Blue, MCYS, reported there is a provincial poverty strategy meeting coming on November 30th which will be a focus engagement on indigenous youth leaving provincial institutions.</p>	 <p>Coalitionpresentation 20161124Final.pdf</p>
8.	<p>Seasons Centre 2017 Education Day</p>	<p>The Seasons Centre made a request to the Secretariat Table on October 20th for the Coalition's support for their third annual education day taking place on April 25, 2017. The theme is physical activity and how it promotes both emotional and mental health wellbeing, and overall resilience in children.</p> <p>The Secretariat Table approved the motion that that the Coalition support the Seasons Centre's 2017 Resilience themed event as</p>	

	Item	Status	Action
		<p>appropriate training for Coalition members and agreed to:</p> <ul style="list-style-type: none"> <li>• encourage members to attend</li> <li>• distribute the event flyer and post the event on the Coalition website</li> <li>• publicize the availability of the Coalition's professional development funding for agencies that cannot afford the registration fee</li> </ul>	
9.	Engaging Agency Governance to Enhance Francophone Inclusion	<p>An announcement was sent to Council members on behalf of New Path Youth and Family Services, in partnership with the Coalition, inviting board members and senior staff to a collaborate session taking place on January 27, 2017 on Engaging Agency Governance to Enhance Francophone Inclusion.</p> <p>This will be the third session that New Path has hosted with the Coalition in relation to embedding francophone services in organizations across the county and will include a mapping presentation of all services currently offering FLS.</p> <p>Danette Blue advised a call for project proposals by MCYS for 2017/18 FLS grants should be coming out in a few days and will be due back mid-January. It was noted the January 27<sup>th</sup> session would likely occur after the deadline.</p>	Julie to resend the "Hold the Date" invitation to Council members.
10.	Member Flash Updates: 10.1 Roundtable Updates	<p><b>Carolyn Shoreman</b> discussed the coroner's report communicated to her from Terry LeBlanc of Simcoe Muskoka Family Connexions whereby the Coalition was named in the recommendations as follows: <i>"It is recommended that the Society engage with its Child, Youth and Family Coalition partners to explore the feasibility of an awareness campaign regarding safe sleep practices for infants. In addition, it is recommended that the Coalition Partners ensure they/their staff are aware of safe sleep practices as recommended by Health Canada and the findings of the Office of the Chief Coroner's Paediatric Death Review Committee in this regard."</i></p> <p>A discussion ensued regarding how to partner to move this recommendation forward eg. links on Coalition and partner websites, sharing current information, Coalition Advocacy Champion.</p> <p><b>OSMH:</b> Phil gave an update on the renovations to the neonatal intensive care unit that were initiated three years ago. An announcement of tours to view the space on February 9<sup>th</sup> will be shared through the Weekly News and Updates for anyone interested in attending.</p> <p><b>John Clarke</b> announced the ABAS program, a Coalition initiative of</p>	<p>Add Safe Sleep Awareness to Secretariat agenda.</p> <p>Follow up with John</p>

	Item	Status	Action
		<p>four partners including Mackenzie Health, Kinark, CTN and Kerry's Place, had its 5 year audit and shared the success of the program. This item has been flagged as a Hot Topic presentation for the March Council meeting.</p> <p>A discussion ensued with input related to wait lists for this program and the impact of the increase of children with autism in schools. A discussion on the wellbeing of children in schools took place. The Ministry of Education is consulting with parents, students and stakeholders and is doing a survey on student well-being. Danette spoke about School Based Services being one of the key priorities of the Moving on Mental Health (MOMH) initiative.</p> <p><b>Suzanne Addison-Toor</b> reported Georgian College's Centre for Applied Research and Innovation is relaunching and including a pillar on social innovation and will be looking for community partners to apply for funding. It was noted this is a great opportunity for the Coalition and RBA.</p> <p>John Clarke spoke about the project that Kathy Chapman and the Coalition were involved with in bringing Rob Nash to perform three shows to high schools in Simcoe County and the impact it had. The focus was on letting kids know they will be okay. Chris Samis advised Rob Nash will be coming back next year and will advise the Coalition of the date. Members are encouraged to visit the website:  <a href="http://robbnash.com/philanthropy.html">http://robbnash.com/philanthropy.html</a></p>	<p>Clarke re presenting ABAS program results at the March meeting.</p> <p>Julie to send out link to survey to members.</p>
11.	Exit Ticket Report – September 22, 2016	<p>Phil reported 23 exit tickets were completed out of the 32 members in attendance at the September 22<sup>nd</sup> Council meeting and highlighted what members liked about the meeting and suggested improvements. Members were requested to complete today's exit tickets and return to Sandra or Julie.</p> <p>Meeting adjourned: 3:00 p.m.</p>	

**Next Meeting: Thursday, January 26, 2016, Simcoe County District School Board, 1170 Hwy 26, Midhurst**