



COALITION COUNCIL MEETING MINUTES
Thursday, September 22, 2016
12:30 – 3:30pm
Simcoe County District School Board – 1170 Hwy 26, Midhurst, ON

Thank you to the Simcoe County District School Board for hosting today's meeting.

Attended		Regrets	
Adams, Linda	Keighley-Clarke, Tracey	Armstrong, Rob	Hillier, Pam
Addison-Toor, Suzanne	Kennedy, Joan	Beaucage, Gertie	Hirstwood, Karen
Blue, Danette	Lee, Sandy for Jan Janssen	Bergin, Michelle	Jackson, Jennifer
Cadera, Karl	Mansell, Tracy	Biddell, Dale	Kacsuta, Keith
Carmichael, Susan	McAlpine, Julie (Recorder)	Brens, Chris	Klein-Gebbinck, Heather
Carney, Patrick	McLearn, Melanie	Clarke, John (Past Chair)	Lawson, Michelle
Carthew, Julie	McKeeman, Elizabeth	Cooper, Marion	Leduc, Rhonda
Cole, Sandra (Coordinator)	Newby, Glen	Croteau, Gerry	McAlmont, Trevor
Collins, Joy	Paul, Louise (Vice Chair)	Csekey, Sarah	Mink, Danielle
Dewsnap, Peter	Samis, Chris	Dawson, Kristen	Roy, Suzanne
Fisher, Michelle	Shelley, Brian	Evans, Eric	Shirley, Lori
Harris, Jim	Shoreman, Carolyn	Ferguson, Jacquie	Silk, Bill
Hough, Phil (Chair)	Sykes, Nathan	Fernandes, Katrina	Simmons-Physick, Chris
Jeffery, David	Vanderbyl, Christine	Godden, Edwina	Thomas, Mary
Junke, Rosslyn	Verreault, Tricia	Green, Colin	Thompson, Joy
Kapteyn, Michele	Watts, Leslie	Greenwood, Kimberley	Thurston, Sandy
Guest: Sophie Sakillarides, Entite 4			

	Item	Status	Action
1.	Welcome & Roundtable	Phil Hough introduced himself as the new Chair of the Coalition, welcomed Louise Paul as the new Vice Chair and everyone to today's meeting. Phil thanked the SCDSB for the use of their meeting room. A roundtable introduction took place.	
2.	Consent Agenda 2.1 Council Minutes May 26, 2016 2.2 Planning Table Minutes May 10, 2016, June 14, 2016 2.3 Infrastructure Table Minutes May 24, 2016, June 9, 2016 2.4 Secretariat Table Minutes May 19, 2016, May 24, 2016, June 16, 2016 2.5 Approval of Agenda	Phil reported on some issues with the distribution of emails to some Council members due to the size of the attachments and that a number of different ways were tried to ensure members received all the necessary information. Council members were asked to note the changes to the agenda which now include the Vision and Mission and a column to indicate what strategic outcomes the item reflects.	Members to advise Julie if they did not receive the consent agenda package.

	2.6 Statement of Operations August 31, 2016	Moved: by Carolyn Shoreman and seconded Pat Carney to approve the Consent Agenda. All in favour. Carried.	
3.	Secretariat Summer Retreat: Coalition Structure in a Changing Environment	<p>Phil gave a brief overview of the Visioning Day that took place on August 23rd. Copies of the proposed Coalition Council structure and Summary documents were circulated to Council members for their review and discussion.</p> <p>The Visioning Day was led by Leslie Yeates from Collins Barrow for discussion of a proposed structure which supports the major initiatives that are impacting Simcoe County and ensures its members derive the full benefit of the Coalition and what supports and processes would be needed to achieve the Coalition's Vision and Mission.</p> <p>The consensus from the Visioning Day was that the Coalition be a decision making body within defined parameters as was its intended purpose years ago. Over time, the Coalition has become more of an information sharing body. This will be a year of growth and change for the Coalition.</p> <p>The proposed structure was discussed. The Council will continue to be made up of representatives from member agencies. The new structure will merge the current Infrastructure and Secretariat tables into an Executive Committee and the Integrated Planning Table will replace the Planning Table, and will be made up of co-chairs/delegates of working groups and key initiatives.</p> <p>A discussion ensued in response to questions related to the working groups and initiatives indicated at the bottom of the structure schematic. Designated representatives from these groups, and/or other groups that may be identified, will join the Integrated Planning Table which will result in some efficiencies. It was identified co-chairs of these groups were looking for a forum to come together to share the work being done, identify overlaps, gaps and opportunities for collaboration.</p> <p>The structure of the Executive Committee was discussed and while it has not been defined yet, would likely include representatives from advocacy, communication, treasurer, etc.</p> <p>Some changes to the schematic and report were requested:</p> <ul style="list-style-type: none"> • Remove "41" member agencies as the number of member agencies can change • Page 3 of Summary document, under Integrated Planning Table 	

		<p>(Proposed Functions) to read: "Representation of children, youth, and families (those with lived experience) or how the Coalition ensures their voices are heard to be determined."</p> <p>Moved: by Christine Vanderbyl, seconded by Chris Samis that the proposed structure change of the Coalition be approved with the above noted changes. All in favour, no abstentions.</p> <p>The approved structure will be brought to the current Secretariat table for next steps and development of an implementation and communication plan. Recommendations will be brought forward to the November Council meeting.</p>	<p>Add Coalition Structure to the October Secretariat and November Council agendas.</p>
4.	Call for Trusteeship	<p>A call is being made for organizations interested in assuming the role of Trustee for the Coalition. The New Path Foundation has been the Trustee for the Coalition for many years and as a result of changes within their agency, are respectfully requesting another organization to assume this role in the next few months.</p> <p>Glen Newby recognized Simcoe Muskoka Family Connexions (formerly CAS) as having initiated this role and explained the role of the trustee i.e., reviewing monthly financial statements, cheque signing, annual audit, etc.</p> <p>Glen will summarize the details in a letter to Council members. A letter will be going out to organizations interested in assuming trusteeship, explaining the criteria.</p>	<p>A letter will be sent to member agencies expressing interest in assuming Trusteeship.</p>
5.	5.1 Human Trafficking Education Day	<p>Melanie McLearn, the Coalition's Advocacy Champion spoke about the powerful Human Trafficking presentation that took place at the May Council meeting and the interest from Council members for the Coalition to take action.</p> <p>This issue was taken back to the Secretariat Table for discussion and a suggestion was made to hold an education day in the late winter/early spring, open to everyone in the community although specifically geared to front line staff.</p> <p>Melanie is in the process of trying to secure lead speakers who would be instrumental in drawing crowds. If no sponsorship is obtained, there may be a fee involved for this full day event. Melanie is already working with some partners, but asked if there is anyone interested in assisting with the planning.</p> <p>Danette Blue reminded members that on June 30th, the province announced a major strategy addressing human trafficking that crosses</p>	<p>Contact Melanie McLearn re interest in assisting with planning.</p>

		<p>many ministries with an emphasis on prevention strategies and early intervention. There are some significant investments that would be available from the province on anti-human trafficking strategies.</p> <p>Chris Samis indicated the school board has a safety coordinator and would be interested in being involved.</p> <p>A suggestion was made that there be video conference capability through OTN for broader participation or a video of the presentation be made available.</p> <p>Members are interested in moving this project forward and recognized this is a starting point.</p>	<p>Chris Samis to provide information to Melanie McLearn.</p>
<p>6.</p>	<p>Hot Topic: 20K Report on Homelessness</p>	<p>Phil introduced the presenters of the 20,000 Homes Report on Homelessness, Irena Poczaj-Jones, Program Supervisor, the County of Simcoe, and Sara Peddle, Chair, Simcoe County Alliance to End Homelessness (SCATEH). A one page infographic was shared with members.</p> <p>20,000 homes is a national program led by the Canadian Alliance to End Homelessness, led locally by SCATEH supported by the County of Simcoe to look at who is experiencing homeless in the community.</p> <p>An overview of the key findings were given which included the data collected and an explanation of the data collection tool used, VI-SPDAT. The learnings from this campaign, along with the next steps which included an action plan for this community, were shared.</p> <p>Discussion around youth homelessness, people with children who are homeless and Housing First /Chez Soi took place.</p> <p>Other steps re communications and strategies such as infographics, website, presentations to service providers, etc. were discussed. A communication subcommittee is being pulled together at SCATEH. A suggestion was made to show dollars amounts for emergency services in the last six months which speaks to budgets, especially when presenting to service groups</p> <p>Phil thanked the presenters for an informative and enlightening presentation and commented on the infographic as a useful tool to share this information.</p>	<p>Julie to share the presentation with Council members.</p>
<p>7.</p>	<p>Board to Board Forum Consultants' Report/ French Language Services Mapping</p>	<p>David Jeffery and Glen Newby provided a joint presentation on French Language Services.</p>	

		<p>David thanked the Entite 4 for their assistance in preparing the report. David provided an overview on the results from the study of Primary Care and Chronic Disease Self Management Service Model for Francophones in North Simcoe Muskoka that looked at what the barriers and needs are for the francophone communities in this area.</p> <p>David reviewed the proposed strategies identified in the study and spoke about the role of a health promotor available for francophone families in the region for 18 months, a Systems Navigator, shared HR resources, and professional development related to delivery of services in the language people want to receive it and how to support Coalition members in this area.</p> <p>Glen spoke about the FLS coming together in Simcoe County in a number of initiatives. New Path is also part of the Ontario Canada Agreement with the purpose to imbed francophone culture and FLS into governance levels within organizations.</p> <p>Glen gave an overview of work done in 2015-16 and the plan for 2016-2017, and spoke of using the Coalition as a forum to bring organizations together and to support the Coalition to provide board to board forums. Connections are being seen at all levels eg. System navigator, mapping, community of practice.</p> <p>An event with a Commissioner of FLS in Ontario to talk about the FLS culture is in the works for March.</p> <p>Support to coalition agencies to include a FLS role in its structure, specifically at the board level, in competencies and to look at further means of sharing human resources were discussed.</p> <p>Glen advised New Path will be sending out a survey to determine what level of FLS agencies are providing to help with mapping, and asked that responses be returned within one week.</p> <p>Comments from members indicated this was timely information with so many initiatives starting to overlap that it would be helpful to connect around this as these initiatives move forward.</p> <p>It was discussed that many of these processes could apply to other languages/cultures and people are encouraged to apply this information to other languages. Sandy Lee from the County of Simcoe Local Immigration Partnership (LIP) offered to share the Health Equity Impact Assessment. This could be targeted as an outcome for these</p>	<p>Sandy Lee to send the Assessment to Julie for sharing with Council members.</p>
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		tools/processes to be used for other populations.	
8.	Members' Report/Report Card	Sandra Cole gave an overview of the 2016 Members' Report which will be available on the website and will be sent to Council members. Sandra commended Mahendra Patel from New Path/Catulpa for assisting with the conversion of the website and also spoke about the updates to the website which included current minutes, logos, etc. Requests have been sent out requesting any additional updates required to the website. As identified at the May Council meeting, there is a bigger plan for a website refresh as part of the communication strategy.	Julie to send the link to the Members' Report to Council members.
9.	HST Audit	Phil reported on the Canada Revenue audit New Path Foundation underwent where it was determined the Coalition was not eligible to collect HST from its members. It was noted that this had not been identified in previous audits. As a result, rebates will be going out to member agencies from the Coalition for HST collected but not remitted to CRA, from April 1 st of this year. Agencies can request a refund of HST paid from previous years directly from CRA.	A letter and HST refund cheque will be sent to applicable agencies in October.
10.	Member Flash Updates: 10.1 Roundtable Updates	<p>Danette Blue acknowledged the number of transformation initiatives underway eg. Special Needs Strategy (SNS) and Moving on Mental Health (MOMH). There is a lot of work to be done to operationalize new models and determine the role of lead agencies. Implementation may be changed or developed to ensure that initiatives move forward and accountabilities are in place.</p> <p>There is a lot of work related to the new autism program. Kinark and Kerry's Place are leading these services in Simcoe County and are in the initial stages of reducing wait times. Changes in how services are being provided to families are forthcoming.</p> <p>YMCA: The annual AGM is taking place on October 25th at the Barrie County Club with a para-olympian as the speaker. Level 1 of the YMCA/Lakehead Leadership takes place October 5-7 and level 2 is in November. Brian has some handouts if anyone is interested. As a reminder, there are sponsored spots held for Coalition members. If interested, send your request to Sandra.</p> <p>MOMH – Board members from the five core service providers have been meeting to develop a common governance vision for child and youth mental health across Simcoe County. An invitation will be going out to open this up to other Coalition member agencies working with children with mental health challenges, at the governance level. Meetings take place on Saturday morning; the next meeting is in November. Please consider this opportunity with Board chairs.</p>	

		<p>One of targeted goals with MOMH is to do a fulsome engagement with FNMI. Liz McKeeman reported on the consultations that Brenda Jackson, with MCYS, is hosting to map indigenous services in Simcoe County, including the forum took place in August with 40 participants consisting of parents, youth, indigenous and non-indigenous service providers. The francophone COMPASS table has been approached and MOMH will utilize that table.</p> <p>David Jeffery reported a situation table has been launched in north Simcoe. The Aboriginal Health Circle has initiated a proposal for a call for an indigenous service navigator in north Simcoe. If successful, this might translate into similar roles in other parts of the regions.</p> <p>Georgian College - The Georgian Centre for Social Entrepreneurship has launched Social Enterprises Central Ontario to work with non-profits to create opportunities for learning and professional development of social enterprises in existing non-profits. A social enterprise expert that specializes in non-profit social enterprise development has been hired and will lead to free mentorship for non-profits around the development of social enterprise. The Segal centre for international students has been renovated and is open. A turf field has been opened.</p> <p>Special Needs Strategy - Louise Paul reported on the work from the Ministry related to implementation markers. One of these markers is to connect with planning bodies in the catchment area. Chris Samis will be the formal SNS rep to the Coalition Council.</p> <p>Jim Harris reported on investment funds towards an Assertive Community Treatment Team (ACTT) in Collingwood and a partnership with Georgian College for a program running in October supporting people with one or more suicide attempts.</p> <p>County of Simcoe - Tomorrow is the last day for the Newcomer Recognition awards. Details are available on the County's website.</p> <p>United Way – a Vital Signs research project is being launched by United Way in partnership with Huronia Community Foundation. The link will be posted to their website</p> <p>A reminder that October is child abuse awareness month and to wear purple on October 19th.</p>	<p>Suzanne Addison-Toor will send Julie information for sharing with Council members.</p>
11.	Exit Ticket Report – May 26, 2016	Phil reported 16 exit tickets from the 29 members in attendance were completed at the May Council meeting and highlighted what members	

		liked about the meeting and suggestions for improvement. Members were asked to complete an exit ticket to be returned to Sandra or Julie. Meeting adjourned: 3:30 p.m.	
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Next Meeting: Thursday, November 24, 2016, Simcoe Muskoka Family Connexions, 60 Bell Farm Road, Barrie