



PLANNING STRATEGY TABLE MEETING
Tuesday, December 8, 2015
1:30 – 4:00pm
The Common Roof (165 Ferris Lane, Barrie) Board Room
AGENDA

Attended		Declined	
Maureen Armstrong(Recorder) Stephanie Bass (Guest) Danette Blue Pat Carney Sandra Cole Jacquie Ferguson – Co-Chair	Joan Kennedy Nadia Martins – Co-Chair Elizabeth McKeeman Christine Simmons-Physick Mary Jean Watson	Gertie Beaucage John Clarke Lora D’Ambrosio Geraldine Dooley-Phillips Gisele Forrest	Jim Harris Brenda Jackson Stefanie Smith Sandy Thurston Ligaya Burch

Item	Item	Minutes	Motion/Action
1.	Welcome, Roundtable Introductions	Jacquie welcomed everyone to the meeting. Introductions were made around the table.	
2.	Approval of Minutes Nov. 10, 2015	<p>The Minutes of November 10, 2015 were reviewed. Approval of these Minutes is deferred to the next meeting due to not having quorum today. Minutes will be posted on-line when the CYFS website issues are resolved and the Admin contract is filled.</p> <p>Update on Youth Resiliency - Sandra updated that the committee is working on the next level of funding proposal, so a presentation to the Planning Table is on hold for now until they hear back with regard to funding.</p>	January meeting; approve November minutes
3.	Approval of the Agenda	<p>The Agenda was revised to include a presentation on Community Works from Kerry’s Place at 1:45 p.m.</p> <p>Coalition Staff Position - Sandra announced that they have completed the interview process for the purchase of administrative services. The position has been filled and the person will begin on January 5th.</p> <p>Nadia thanked Maureen Armstrong (New Path) and Patty Barnes (MacKenzie Health) and the support of New Path and MacKenzie Health for their assistance during this interim time.</p>	
4.	Community Works Presentation	Stephanie Bass from Kerry’s Place presented a power point on the Community Works project. It is a free, community-based employment program to help youth with ASD prepare for employment and give them work experience. Participants have to have a confirmed diagnosis of ASD, be in or just out of high school, with no history of aggression.	Stephanie will email the information presented today to Sandra who will send out to members of Planning

		<p>Stephanie reviewed the program structure and noted they are seeking community partners and peer mentors. The next group will start January 20th and run for 12 weeks to April 6th. Peer mentors can range from age 15 to 18 without ASD. If anyone has participants for Peer Mentorship, Stephanie asked them to keep them in mind for the next block of the program.</p> <p>For Community Partners, they are looking for local non-profits or a company doing a charity event, to supply volunteer work to 12 teenagers (80 minutes of work) from 4:00 p.m. to 6:30 p.m. once per week for a period of 10 weeks. They are also looking for the agency to provide the office space. Stephanie noted that if an agency has some space, but no work, Kerry's Place can provide some work.</p> <p><i>The request is for agencies in the Barrie area that can accommodate:</i></p> <ul style="list-style-type: none"> -12 teens at the site - One session on a Wednesday from 4-6:30pm, between January 27th and March 30th -A couple of work tasks for the teens to complete (80 minutes of work) -A staff member on site, but they do not have to supervise. -distribution of the peer mentor flyer, if appropriate. - Leads on peer mentors. <p>Liz McKeeman noted that she will pass information on to New Path Foundation and the Partners in the Barrie Common Roof.</p> <p>Nadia asked if there is potential to serve Francophone youth in this program. It was noted they would not exclude a person if they speak French, however, Stephanie will look into further and respond back.</p> <p>Sandra noted there could be some parallels with Youth Job Connect who presented to this group last month. It was felt this could be a nice connection and would ensure they are not competing. It was also noted that Simcoe Community Services has a Youth Retreat in March, so perhaps there is also opportunity there. Sandra suggested Stephanie connect with Michelle Postill at Simcoe Community Services.</p> <p>Members were asked to complete their feedback form on this presentation and give to Sandra. They can also include feedback about the form.</p>	<p>Table to take back to their agencies for consideration and sharing.</p>
<p>5.</p>	<p>Planning Table Turn the Curve</p>	<p>Nadia provided an update from the last meeting. She reviewed the action plan and noted that we now need to determine our curve and what we can measure.</p>	<p>Nadia will collate the feedback and bring back to the January meeting for review and</p>

		<p>To date, we have approved the definition of Resiliency through Council. We have identified common language, presented the strategic plan and asked groups to identify one item to align with resiliency. We provided training on Turn the Curve and identified the need to discuss gaps and overlaps.</p> <p>Nadia facilitated a discussion today on next steps and how to achieve goals. Ideas generated, as follows:</p> <ul style="list-style-type: none"> - collect data on amount of collaboration that took place between the tables - how many sustainable pieces of work were identified - How do we know this is better or made a difference for children, youth and families? - results, measurement of alignment. - report back and determine if there are gaps - use data to facilitate change or have a conversation with groups around collaboration/ improvement - at this table we are a step away - this has been delegated to infrastructure <p>From above, further discussion identified four priorities to measure outcomes:</p> <ol style="list-style-type: none"> 1) Number of aligned and integrated projects 2) Percentage of identified gaps in services acted upon 3) Efficiency 4) How many projects have been implemented (and sustainable) <p>The group rated each priority (high/ moderate/ low) based on communication power/audience; proxy power; do we have measurable data</p> <p>Nadia was complimented on a great job taking us through this TTC exercise!</p>	<p>discussion</p>
<p>6.</p>	<p>Results Based Accountability Session – November 18, 2015</p>	<p>Jacque reviewed the Results Based Accountability Session which took place on November 18th. She noted the purpose was to get a sense about what everyone was doing. Feedback was positive. It was reported that some agencies changed their Turn the Curve based on the outcome of the session. It was also noted that it was not an effective way to point out the gaps. They have therefore added "Broader work plan Themes" in order to identify gaps. They also added another column of "Opportunities for Collaboration" to show 3 areas - collaborating/ opportunity to collaborate/ isolated.</p> <p>Sandra will send the chart to Planning Table members; Nadia asked members to put notes in the "gaps" and collaboration" section; although we may not have enough information, we can still note our thoughts and suggestions to add to our discussion. At some point we will share with working group co-chairs when we have the chart populated to a greater detail. Currently we are still collecting information and looking at how to present, which aligns with our work plan for this table.</p> <p>To aid in creating a bigger picture, we will be asking working groups to also</p>	<p>Sandra will email the chart to the group to review and come back to the next meeting in January with thoughts and ideas around gaps and collaboration. Sandra to ask working groups to provide top 3-5 work plan goals. Sandra to request invite to working group meetings in 2016.</p>

		<p>provide a brief description of their top 3-5 work plan goals. This will allow us to consider the broader focus of each group to further identify gaps, overlaps and opportunities.</p> <p>To support the alignment of working group plans with Coalition strategic direction, Sandra will be visiting every working group in 2016 to discuss the work of the Coalition.</p>	
7.	<p>Planning Table Working Group Presentation Schedule</p>	<p>Jacque noted that presentations are not always happening as planned, which throws the schedule off. She raised this issue to get feedback on how to move this along.</p> <p>The rotating schedule was sent to all working group co-chairs and Sandra noted that she sends an email to them prior to their presentation meeting date to confirm if they will present.</p>	<p>Jacque will attend the ASD table next week and will try to determine what their reservations are with respect to presenting and try to help them with this.</p> <p>Anyone who participates on other groups was asked to bring to their group.</p> <p>Sandra will revise the schedule</p>
8.	<p>Business Arising:</p> <p>a) Update from Coalition Tables</p> <ul style="list-style-type: none"> ● Infrastructure ● Secretariat ● Council <p>b) LHIN Update</p> <p>c) SNS Update</p>	<p>a) Sandra updated that Level 1 of the YMCA Lakehead Leadership training occurred from November 25 - 27th and 10 people were registered from Coalition member agencies. We will be tracking how many from Coalition agencies attend this program. Feedback from participant surveys was very positive.</p> <p>There have been requests for another RBA 101 Training. Trevor will set this up.</p> <p>Infrastructure - the request from Season's Centre to use the Coalition logo for the Education Day was approved. This request highlighted that we need a process in place with guidelines on use of the Coalition logo. This will go back to Infrastructure to come up with a process and criteria for how this happens.</p> <p>The Coalition finances are on track, no concerns.</p> <p>The Infrastructure table is working on their work plan.</p> <p>Secretariat - working on a subsidy application process for the YMCA Lakehead Leadership Program which is going back to Secretariat next week to be finalized.</p>	

		<p>Council - Sandy Thurston from CTN was presented with the Collaboration Champion award and Collaborate Barrie, led by Barrie Police, received an Award of Recognition.</p> <p>Fiona Cascagnette led Council through a communication strategy process to determine if more work is needed around communication. She will compile the information and bring to Secretariat and back to Council as well.</p> <p>Glen Newby provided a power point update on MOMH.</p> <p>There was a discussion about welcoming Syrian families to Simcoe County. A group of 16 Coalition members is meeting tomorrow for a teleconference to determine what member agencies are doing and planning; what do we need to do and put in place; and who will take the lead and move this forward.</p> <p>Board to Board - There was a Board to Board forum last Friday at the Kiwanis Club. The focus was on FLS Engagement, as a result of a grant to New Path to move this initiative forward. It was well attended and feedback was positive. The consultants will take information and feedback and bring back some recommendations and next steps to the same group in February.</p> <p>b) LHIN Update - Child and Adolescent Mental Health and Addiction Steering Committee Update was provided by members who attended the last meeting. There was a presentation from RVH on their Mental Health Clinic and they reported good results with increase in referrals. The interim strategy seems to be working. They are moving forward with services for emerging adults and discussed finding the supports to do this.</p> <p>Perinatal Mood Disorders - There was a good presentation from Jamie Charlebois (Best Start Network and Infant Mental Health). Support systems are in place and they are trying to screen. The LHIN has hired a Coordinator to look at this issue. Supervision is provided by OSMH and they are pulling together a community assessment and increased awareness survey for before and after and this affects dads as well. There is also a Research Assistant doing research and studies. They are trying to coordinate the service and they are working with a lot of community partners.</p> <p>Urgent Care/ Child and Youth Clinic - looking at what to do when it gets to the emergency level and where is there an available bed (target for December 2016 for bed and overnight stay). There is an interim step to deal with this issue until a bed is in place.</p>	<p>Tracey Keighley Clarke will provide an update on the Urgent Care Clinic to Planning Table in January 2016.</p>
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9.	<p>Network Updates >TAY SOS</p>	<p>Sandra sits on the Partnership table, and coordinating group. There is good synergy and over 20 agencies are represented. They are looking at broadening/reviewing their scope. Meetings are TIP orientated and they are wondering if this should be the focus or more broad services to youth? They have sent an email to all membership to give feedback on what other youth committees/projects are happening in the community as part of their review of their scope. They will reach out to Best Start as well to talk about their process over the years of managing scope. They attended the RBA session and will extend an invitation for assistance to complete their Turn the Curve report.</p>	
10.	<p>Meeting Reflections</p> <ul style="list-style-type: none"> • 	<p>Liz thanked Nadia and Jacquie for a good job of walking us through the work plans.</p> <p>Nadia - thanked everyone for their feedback and input.</p>	

Next Meeting: Tues. Jan. 12th, 2016 - 1:30 – 4:00 p.m., Barrie Common Roof (165 Ferris Lane, Barrie) – Board Room