



PLANNING STRATEGY TABLE MEETING
Tuesday, June 14, 2016
1:30 – 4:00pm
The Common Roof (165 Ferris Lane, Barrie) Board Room
MINUTES

Attended		Regrets	
Sandra Cole - Coordinator	Julie McAlpine (Recorder)	Gertie Beaucage	Lora D'Ambrosio
Karyn Cooper	Elizabeth McKeeman	Danette Blue	Gisele Forrest
Jim Harris	Stefanie Smith	Chris Brens	Brenda Jackson
Jacquie Ferguson – Co-Chair	Mary Jean Watson	Pat Carney	Christine Simmons-Physick
Joan Kennedy	Chris Wheeler	John Clarke	Sandy Thurston

Item		Minutes	Motion/Action
1.	Welcome, Roundtable Introductions	Jacquie welcomed everyone to the meeting. Roundtable introductions took place. Karyn Cooper from the Gilbert Centre was welcomed back.	
2.	Approval of Minutes: May 10, 2016	Moved by Mary Jean Watson, seconded by Stefanie Smith that the minutes of May 10, 2016, be approved. All in favour. Starting in September, a consent agenda will be sent out to Planning Table members.	Send consent agenda starting the September Planning Table meeting.
3.	Approval of the Agenda	The agenda was approved with no changes.	
4.	Planning Table Turn the Curve • Next Steps	A small group was struck to work on the definition of alignment and recommend a measurement tool. The definition has been approved by Planning Table members and the group will reconvene to work on the measurement piece over the summer.	Jacquie to set up a meeting to work on the measurement tool.
5.	Business Arising: a) Coordinator's Report • Infrastructure • Secretariat • Coalition • Other b) LHIN Update c) SNS Update d) MOMH Update	a) Coordinator's Report: Infrastructure: The Table met last week and spent a large part of the meeting working on the communication plan developed by Alison LaMantia, from Infrastructure. Infrastructure members went through the strategies, and prioritized tactics into Phase I or 2. The goal is to put forth a communication plan to Secretariat and then Council in the fall. The financial report showed we are in good standing and membership fees are where we expect them to be. Some agencies wait until year end to pay. Mahendra from Newpath/Catalpa IT has been doing work on converting the Coalition website to a WordPress site which will make it easier for Sandra and	

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	<p>Julie to work with. Once the conversion is complete and the site is live, Julie and Sandra will be trained and the website updates can be completed. This is an interim solution for now as the communication plan includes a recommendation for a website refresh.</p> <p>A motion to approve the renewal of the YMCA/Coalition Memorandum for the Leadership program will be going to Secretariat as per process.</p> <p>There was also a recommendation for approval of a new member request which will be taken to Secretariat.</p> <p>The contents of the fall Members' Report, which includes the Chair's Report, RBA, Coalition award winners, statement of operations, membership list and success and leadership stories, was confirmed.</p> <p>Secretariat: Following process, the request from New Path for the use of Coalition resources (Sandra one day/week and Julie up to one day/week) to continue to work on the MOMH initiative, was approved.</p> <p>A summer Secretariat retreat for discussion around the Coalition's structure in a changing environment is being scheduled. Additional input will be invited from people such as Susan Carmichael, Karen Hirstwood, Carolyn Shoreman, Liz McKeeman, and Alison LaMantia.</p> <p>A report on French Language Services at the September Council meeting will include a verbal report from David Jeffery on the FLS mapping project, and Glen Newby will give a report from the consultants' on the FLS Board to Board sessions.</p> <p>A discussion around how to recognize people who are retiring, that have made a significant contribution to the Coalition, took place. Letters from the Chair on behalf of the Coalition thanking individuals for their support have been sent. A written process is being developed.</p> <p>Sandra is on the Advisory Committee of the YMCA/Lakehead Leadership Program. The committee is looking for names of panelists especially around collaboration/governance. Sandra brought this request to Secretariat and a couple of names have been put forward and connections made.</p> <p>New Path has been the Trustee for the Coalition since taking over from Simcoe Muskoka Family Connexions (CAS) and is looking for another agency to take over trusteeship as of April 1, 2017</p>	

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	<p>Coalition: The May meeting was very full due to the cancellation of the March meeting as a result of inclement weather.</p> <p>Rob Armstrong reported the YMCA is working with Tamarack on a workshop for resilient communities. Sandra shared the flyer.</p> <p>A Call for Vice Chair of the Coalition as John moves to past Chair and Phil to Chair was sent out. Louise Paul and put her name forward and was unanimously approved at Secretariat and announced at Council.</p> <p>It was also announced that in September, Lori Shirley from Kiwanis will become co-chair of the Infrastructure Table, and Stefanie Smith from Mackenzie Health will become co-chair of the Planning Table.</p> <p>Melanie McLearn from Simcoe Muskoka Family Connexions was announced as the new Advocacy Champion and will sit on Secretariat and ad hoc at Infrastructure.</p> <p>Two phenomenal Hot Topics were presented (one was rescheduled from the cancelled March meeting). The Human Trafficking presentation by Catherine Greco, Kathy Willis and Karly, a survivor, was very powerful. Unfortunately, there was not enough time for a debrief/questions. This topic been added to the Secretariat agenda as there is interest in continuing the conversation regarding next steps. The second presentation from Chaya Kulkarni from the Hospital for Sick Children on Infant Mental Health in Simcoe County was also very well received and allowed some time for discussion and questions.</p> <p>June 30th is the deadline to submit nominations for the Coalition Awards and Recognition program. Nomination forms were sent to Council members and working group co-chairs.</p> <p>Liz gave an update on MOMH and Glen thanked the Coalition for approval of the Agreement for resources. There was a recommendation to ask for a discussion with Secretariat as to where MOMH fits within the work of the Coalition which was added to the June Secretariat agenda.</p> <p>In efforts to clean up the distribution lists and improve communication, surveys were handed out to Council members. Julie will be following up with those who did not complete the survey.</p> <p>Other Updates: TAYSoS had a Planning/Visioning day on June 8th, facilitated by Maureen</p>	<p>Julie to send nomination forms to Planning Table members.</p>

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	<p>McKenna. There will be a follow up report on learnings, future goals and vision.</p> <p>Gail Hamelin has retired from the Crisis Steering Committee and Steve Hendriks is the new co-chair. The committee is working on the distribution plan for the updated suicide risk protocol and getting new MoUs signed. The plan is for this work to be completed by the end of November.</p> <p>Sandra gave an update regarding the Dual Diagnosis Committee. Hope to move forward to open up crisis service line to more youth and families with a dual diagnosis who are currently not using these services often. No additional funding to increase services; focus will be staff training, awareness of resources and possibly having someone from DD committee sit on the Crisis Steering Committee. Stefanie provided an update on the consultation team pilot, 2 families are being seen and a full summary of the pilot will be available in the fall. Regarding the Dual Diagnosis Mobile Response Team, it is entering its third year (with Family Connexions) and 12 – 14 families will be served this year.</p> <p>Sandra will be working one day/week and Julie up to 1 day/week with MOMH.</p> <p>b) LHIN Update: Deferred</p> <p>c) SNS Update: Deferred</p> <p>d) MOMH Update: Liz gave a MOMH update. On Saturday, Board of Directors were invited to a collaborative governance session facilitated by Rob Morton. There was good discussion with lots of energy around the vision, mission and where they align. There is a commitment to come back together to meet in September.</p> <p>There is a portal site for board members and other agencies to go to keep abreast on updates. There have been requests from other Coalition members to take part in the collaborative focus; which while not able to occur yet will sooner rather than later. An application is being submitted for Bob Morton to present at an upcoming conference.</p> <p>Liz spoke about the three service priorities in Simcoe County. Service Priority #1 is access. Sandra will be working with Jocelyn Busch from Youth Probation Services who is working half time to help with MOMH, and has taken the lead on service priority #1.</p>	

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	<p>Service Priority #2 services in schools; there are lots of service providers going into schools but not sure who does what. Two meetings are scheduled to look at roles and how to meet the needs of students.</p> <p>Core service groups are coming together later this month to look at Service Priority #3, service availability and changes to language around waiting lists and what services are available.</p>		
6.	Awards and Recognition	See Coalition update above.	
7.	2016-2017 Rotating Schedule for Networks and Task Groups	<p>The draft 2016-2017 presentation schedule was reviewed. The presentation schedule will be sent out to working groups after it is confirmed. The LGBTQ Network will be added to present in May 2017.</p> <p>20 minutes is allocated for each presentation. Jacquie suggested giving a five minutes remaining warning. It was also suggested that when there is more than one presentation, invite all to attend for each other's presentations.</p>	Sandra to send out approved presentation schedule.
8.	Francophone COMPASS Annual Presentation	<p>JulieAnne Flack from the French Catholic School Board presented the COMPASS Francophone annual update. The work from the last year was reviewed and was separated into two categories i.e. how to make COMPASS francophone move ahead and what can it do for the community.</p> <p>JulieAnne spoke about the challenge engaging principals and it was shared that Anglophone COMPASS experiences a similar challenge. The need to keep in contact with the Coalition was also raised and that a link to Francophone COMPASS is needed. This is a topic on our agenda at Secretariat.</p>	
9.	COMPASS Annual Presentation	<p>Cathy Thomas attended on behalf of the co-chairs to present COMPASS' annual update.</p> <p>Cathy spoke about the decline in membership/attendance at the co-management level and requested assistance to help increase membership. Sandra acknowledged this is a theme that has come up with other committees and that Secretariat will be including this in their broader discussion about structure. This is part of an ongoing discussion which needs to be addressed as it is a pressure members are experiencing.</p> <p>There was a discussion around COMPASS and COMPASS Francophone providing separate annual updates. Over the last several years, there has been an effort to try to ensure the voice of francophone partners is heard. With Nadia leaving, a connection with francophone has been lost and a conversation is needed on how to build this. Next year, both COMPASS groups will be scheduled to present at the same meeting and will be invited to stay for each other's presentation.</p>	

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10.	Network Updates <ul style="list-style-type: none"> • Best Start • TAYSoS 	Network Updates: Best Start: No report. TAYSoS: See Coordinator's report above.	
11.	Meeting Reflections	As one of the presenters cancelled, the meeting adjourned early at 3:20p.m.	

Next Meeting: Tues. September 13, 2016 - 1:30 – 4:00 p.m., Barrie Common Roof (165 Ferris Lane, Barrie) – Board Room