



Simcoe County Triple P Implementation Task Group Terms of Reference

Purpose:

To ensure parents and caregivers have access to evidence based positive parenting education that supports and enhances healthy parent/child relationships.

Objectives:

1. To lead the collaborative planning, promotion, implementation and sustainment of Triple P – Positive Parenting Program (Levels 1-5.)
2. To maintain a system of communication and support for/with:
 - a. Triple P practitioners and supervisors
 - b. agencies working with parents eg. Coalition partners
 - c. regional, provincial and national level Triple P networks
3. To be accountable to all key stakeholders:
 - a. All parent/caregivers and families (inclusive and culturally informed)
 - b. Practitioners
 - c. Community partners
 - d. Coalition for Children and Youth – Planning Table
 - e. Ministry of Child and Youth Services as required

Membership:

Membership in the Simcoe County Triple P Implementation Task Group will consist of representatives of agencies with accredited practitioners as well as organizations supporting Triple P – Positive Parenting Program.

Catulpa Community Support Services
Conseil Scolaire de District Catholique Centre (CSDCCS)

Colibri – Centre des femmes francophones du comté de Simcoe
 Simcoe Muskoka Family Connexions (Children’s Aid Society)
 Children’s Treatment Network of Simcoe York (minutes only)
 E3 Community Services Inc. – Ontario Early Years Centre Simcoe Grey
 First Nations Métis and Inuit (seeking partnership)
 La Clé
 Kinark Child and Family Services
 New Path Youth & Family Services
 Simcoe Community Services
 Simcoe County District School Board
 Simcoe Muskoka Catholic District School Board
 Simcoe Muskoka District Health Unit
 Simcoe North Ontario Early Years Centre
 YMCA of Simcoe Muskoka – Child Care (minutes only)

Role and Responsibilities of Members:

- Members will participate as representatives of their agencies in the activities of the task group.
- Members will strive to attend all meetings. It is the responsibility of each member to inform the chair when absence from a meeting cannot be avoided.
- The co-chairs of the Simcoe County Triple P Implementation Task Group share responsibility for the preparation and dissemination of the agenda, minutes and other documents for each meeting. Co-chairs will oversee the proceedings of the meeting and report to the Planning Table as required.
- Responsibility for minutes will be shared and forwarded to the designated co-chair.

Report/liaison:

- Francophone Triple P sub-committee and members of the task group will liaise with each other and report to the task group.
- The Simcoe County Triple P Implementation Task Group reports to the Planning Table of the Child, Youth and Family Services Coalition of Simcoe County.

Meeting Frequency:

Meetings will be held on the 2nd Monday of the month, from 9:30-12:00 in the September to June period. An annual full day meeting is to occur each November. Ad hoc meetings will be called as needed.

Duration:

The task group will be ongoing at the discretion of the representative organizations. Terms of reference will be reviewed on an annual basis or as required

January 30, 2006
Revised April 8, 2008
Revised October 6, 2008
Revised March 4, 2009
Revised July 27, 2009
Revised Nov. 26, 2012
Revised Nov. 9, 2015
Revised Jan. 11, 2016