



**COALITION COUNCIL MEETING**  
**Thursday, March 26, 2015**  
**12:30 – 3:30 p.m.**  
**YMCA Geneva Park – 6604 Rama Rd., Orillia – Meeting Room 16**  
**MINUTES**

**Attended:**

Blue, Danette  
 Carney, Patrick (Dr) for Brian Beal  
 Cascagnette, Fiona  
 Clarke, John (Vice Chair)  
 Cooper, Marion  
 Fisher, Michelle (for P. Hillier)  
 Ferguson, Jacquie  
 Greenwood, Kimberley

Jeffrey, David  
 Junke, Rosslyn (For C. Dermott)  
 Kapteyn, Michele (for M. Graves)  
 Keighley-Clarke, Tracey  
 McAlmont, Trevor  
 O'Neill, Sharon (Recorder)  
 Paul, Louise  
 Samis, Chris

Simmons-Physick, Chris  
 Shoreman, Carolyn  
 Shirley, Lori  
 Sykes, Nathan  
 Talon, Terry  
 Vennard, Michelle (for New Path)  
 Watson, Mary Jean  
 Woods, Deborah

**Regrets:**

Armstrong, Rob  
 Addison-Toor, Suzie  
 Artelt-Evans, Angela  
 Beal, Brian  
 Beaucage, Gertie  
 Bell, Crystal (for Janice Skot )  
 Biddell, Dale  
 Bergin, Michelle  
 Carmichael, Susan (Past Chair)  
 Cassault, Pierre  
 Cooper, Marion  
 Gallow, Marg

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 Hossack, David  
 Hough, Phil  
 Hirstwood, Karen  
 Jeffrey, David  
 Kennedy, Joan  
 Loosemore, Deborah  
 McKeeman, Liz  
 McLeod, Kevin  
 Martins, Nadia  
 Newby, Glen (Chair)  
 Roy, Suzanne

**Guests:** Mary Thomas (United Way Greater Simcoe County); Dawn Franks (SCDSB); Lindsay Vabey – Hands (Presenter)

Item	Minutes	Motion/Action
1. Welcome & Roundtable	John welcomed all and informed the group that he would Chair the meeting due to absence of Glen Newby. Round table introductions made.	

<p>2. Consent Agenda                  2.1 Council Minutes <a href="#">Jan. 22 2015</a>                  2.2 Planning Table Minutes <a href="#">Mar 10 2015</a>                  2.3 Infrastructure Table Minutes <a href="#">Mar 12 2015</a>                  2.4 Secretariat Table Minutes <a href="#">Mar 19 2015</a>                  2.4 Approval of Mar 26 Agenda                  2.5 Statement of Operations as at Feb 28 2015</p>	<p>Consent Agenda - Motion made by Chris Samis to approve today's Consent Agenda items 2.1-2.4 and 2.5. Seconded by Louise Paul. All approved. Motion Passed</p> <p>2.4 Agenda for today Mar 26, 2015 – Motion made by Dr. Pat Carney to accept today's agenda. Seconded by Chief Kim Greenwood. All approved. Motion passed.</p>	<p>Consent Agenda - Motion made by Chris Samis to approve today's Consent Agenda items 2.1-2.4 and 2.5. Seconded by Louise Paul. All approved. Motion Passed</p> <p>2.4 Agenda for today Mar 26, 2015 – Motion made by Dr. Pat Carney to accept today's agenda. Seconded by Chief Kim Greenwood. All approved. Motion passed.</p>
<p>3. <b>HOT TOPIC: Tele-Mental Health Presentation</b></p>	<p>John presented the background of the Tele mental Health Program presentation and introduced Lindsay Vaby, Hands TheFamilyHelpNetwork.ca, Tele-Mental Health Coordinator, Access and Intake Worker. Danette Blue added that the Tele mental Health program is part of the Mental Health and Addictions strategy – tele psychiatry initiative. Six agencies are involved for the region to improve access and consolidate services. Hospital for Sick Children (HSC), CPRI (Child and Parent Resource Institute) and CHEO (Children's Hospital of Eastern Ontario) provide this service.</p> <p>Lindsay Vaby presented the program via slide show and also handed out information to all members. The Program was defined and Lindsay gave an overview of how it works for youth in need defining the coordinating agencies. Service area maps were presented for the general population, including the Francophone populations and service maps specific to the Aboriginal and First Nations communities.</p> <p>Lindsay manages referrals to decrease Hospital resources and provides outreach to services. Lindsay explained the referral process to members. The most responsible Mental Health practitioner can refer youth for this service (i.e., MSW, MD, RN, PhD, Child &amp; Youth worker, etc.) performing the role of a mental health service provider and who is affiliated with a publicly funded agency/entity (i.e. Ministries of Children and Youth services, Health and Long Term Care, Education and Canadian Mental Health Association, etc.) Eligible clients must be between the ages of 0 – 18 and reside in a rural, remote and/or underserved area and display a presenting problem that can be addressed by mental health services. The sample Referral and Consent Form was included in the handout package today. The forms are available in English and French and are available on the Hands agency website.</p> <p>The referral goes to Lindsay who does service readiness to central intake at the Hospital for Sick Children who triage to a Psychiatrist depending on needs of the youth identified. There is potential access to 71 Psychiatrists.</p>	<p>Contact for further information:                  Lindsay Vaby                  Hands                  TheFamilyHelpNetwork.ca                  Tele-Mental Health Coordinator                  Access and Intake Worker                  PO Box 596, 37 Main St.                  Sundridge, ON P0A 1Z0                  (t) 705-384-5225 ext. 2210                  (e) <a href="mailto:lvaby@handstfhn.ca">lvaby@handstfhn.ca</a>  <a href="http://www.TheFamilyHelpNetwork.ca">www.TheFamilyHelpNetwork.ca</a></p>

	<p>If youth don't fit the criteria but interested in gaining understanding, there are monthly meetings w psychiatrist. Let Lindsay know and she will connect to psychiatrist for training/education. Professional consultations are also given if the youth is not present.</p> <p>Louise Paul asked if this program is adding additional OTN (Ontario Telecommunications Network) systems. Lindsay is bridging relationships with those organizations to encourage shared use. To date Lindsay is working on locations and has had no issue with this coordination. Most agencies have their own systems and/or have purchased systems to be onboard with this. Louise asked if someone is at the location to assist w equipment. Lindsay asked Louise to call her if she has someone in mind. Lindsay sends the referral to HSC – which can take from 2days to 1.5 weeks to set up.</p> <p>Dr P Carney asked if this service is growing since it started. Lindsay stated she has received 340 referrals since October. The Central region is double. The average is 50-60 referrals a month. In Simcoe County, Hands has the highest referrals along with Kinark and New Path. School boards are starting to refer clients. There is no waiting list for francophone youth however, Lindsay stated the reports are distributed in English and need to be translated by the referring agency.</p> <p>John thanked Lindsay for this presentation. Members are encouraged to contact Lindsay via email for further information.</p>	
<p><b>4. Member Flash Updates</b>          CTN – written update          (S.Thurston)</p>	<p>Danette Blue (MCYS) updated Moving on Mental Health. Proposals from lead agencies are due April 17, 2015.</p> <p>Action: Danette will send Sharon the LHIN Child and Adolescent Mental Health and Addictions Steering Committee the link to Moving on Mental Health for inclusion in the minutes for Coalition members.  <a href="http://www.children.gov.on.ca/htdocs/English/topics/specialneeds/mentalhealth/moving-on-mental-health.aspx">http://www.children.gov.on.ca/htdocs/English/topics/specialneeds/mentalhealth/moving-on-mental-health.aspx</a></p> <p>Tracy Keighley Clarke (RVH) gave an update on the status of 4 child and adolescent psychiatric beds and will give a 15 minutes presentation at the May Council meeting.</p> <p>John gave member updates:</p> <ul style="list-style-type: none"> <li>- Deb Wood's retirement June 2015 for those members who did not see the email notice.</li> <li>- welcomed Michelle Vennard – representing New Path today (for Glen &amp; Elizabeth)</li> <li>- announced that Karen Hirstwood, Catulpa is filling in for Marg Gallow, who is</li> </ul>	<p>Danette Blue sent link to the <a href="#">LHIN Child and Adolescent Mental Health and Addictions Steering Committee Moving on Mental Health</a> for inclusion in the minutes.</p> <p>Tracy Keighley Clarke (RVH) will give a 15 minutes presentation on the child and adolescent psychiatric bed status at the May 28 Council meeting.</p>

	<p>absent due to illness.</p> <ul style="list-style-type: none"> <li>- Announced Susan Plewes – LHIN – retiring as of March 31, 2015. Marsha Moland will be the contact moving forward but sent regrets she could not attend today.</li> </ul> <p>John stated there will be an all call to the Coalition members for the Vice-Chair position. John will be taking over as Chair from Glen Newby as of June 2015. Anyone interested in this position is encouraged to contact John.</p> <p>John informed the Coalition of other items:</p> <ol style="list-style-type: none"> <li>1. The Annual member invoices and MOA’s have been sent out – Thanks to the 4 agencies that have already renewed their membership. If Members would like Sharon to email their finance contact along with Member during the annual mail-out, please send Sharon an email with this person’s contact info.</li> <li>2. April 29 Resiliency Workshop sponsored by Stuart.Esten and Season’s Center for Grieving Children was sent out to Council.</li> <li>3. John Clarke will be attending the Halifax Resiliency Conference. Details have been sent via email to the Coalition. John encourages others to attend and hopes to share learnings with the tables in meeting goals of the Strategic plan.</li> <li>4. Vice Chair – All Call - as of June there will be a Vacancy and interested folks should start thinking about this position. Sharon will be sending out an email for All-Call for this position to Council</li> </ol> <p>Secretariat proposed a motion: Council approve the CYFS Coalition sponsoring 1 or 2 Co-Chairs to attend the local April 29th event (\$100 per person). Louise Paul made motion on principle. Carolyn Shoreman seconded. All approved. <b>Motion approved on principle.</b> Louise Paul asked if there is a criteria process for sponsoring Professional Development events with Coalition funds which relate to the Strategic Plan. Deb gave further detail of the event which was sent out to Council. John agreed to take this back to Secretariat to develop a process for sponsoring professional development with Coalition funding for activities/conferences related to the Strategic Plan.</p>	<p>Motion: Council approved Motion on Principle that the CYFS Coalition sponsoring 1 or 2 Co-Chairs to attend the local April 29th event (\$100 per person)..</p> <p>Action: John will take this motion and discussion to Secretariat to develop a process for sponsoring professional development with Coalition funding for events or conferences related to the Strategic Plan.</p> <p>Action: (Sharon) Next Secretariat meeting item – to determine professional development process and budget for such events.</p>
<p>5. Strategic Plan Update:</p>	<p>Trevor McAlmont presented the current status of the working groups’ Results Based Accountability (RBA) reporting utilizing Turn The Curve (TTC) framework relating to the Strategic Plan. Trevor also demonstrated the RBA Strategic Plan Process flow chart outlining the roles of Planning, Infrastructure and Secretariat. Sharon will send this chart out to all Members of the Coalition.</p> <p>Deb thanked Trevor for his work developing and leading this process along with Nadia Martins. John stated that Trevor and Nadia are driving this process. Within 3 years the Coalition will see key results on measuring resiliency in the Community</p>	<p>Sharon send the RBA process flow chart to all members of the Coalition via email.</p>

	and clearly demonstrate impact to effect change.	
<p>6. Advocacy Update</p> <ul style="list-style-type: none"> <li>▪ Board to Board Meeting May 8 2015</li> </ul>	<p>Deb Woods gave the background of the pilot Board to Board meeting held in Dec. 2014. Feedback indicated this was valuable for board/governing members of the Coalition. Another meeting will be held May 8, 2015 7:30 – 9:30am at the Kempenfelt Conference Centre. Agenda topics will include moving on Mental Health, the Special Needs Strategy and CAS proposed amalgamation. The invitation will be sent to all Coalition members to come with a representative from their board. Carolyn Shoreman asked if there is flexibility in who to bring. Deb stated indeed all members can bring another person who would find this session valuable.</p> <p>Carolyn Shoreman stated she would like 5 minutes at next May Council to update members on the Baby Friendly Initiative designation process.</p>	<p>Board to Board invite will be emailed to members in early April (Deb and Sharon).</p> <p>Next Council agenda item: Carolyn Shoreman stated she would like 5 minutes at next May Council to update members on the Baby Friendly Initiative designation process.</p> <p>.</p>
<p>7. <b>Closing Remarks</b></p> <p>Exit Ticket Feedback – please fill out for today’s meeting</p>	<p>John encouraged all to fill out Exit ticket feedback cards at each table and thanked all for attending today. The exit ticket feedback url will also be distributed via email by Sharon for members in attendance today.</p> <p>Meeting adjourned 2:30pm.</p>	<p>The exit ticket feedback url will also be distributed via email by Sharon for members in attendance today.</p>

**Next Meeting: Thursday May 28, 2015 12:30-3:30pm–Geneva Park YMCA, Orillia**