



## INFRASTRUCTURE STRATEGY TABLE MEETING

Thursday, October 9, 2014

9:30 a.m. -11:30 a.m.

The Common Roof, Barrie

### Present:

Andrews, Gail  
Edwards, Ken

McAlmont, Trevor (chair)  
Shelley, Brian

Woods, Deb (recorder)

### Regrets:

Gallow, Marg

LaMantia, Alison

#### 1. Welcome to new members

Roundtable introductions were done.

#### 2. Revise/Approve the Minutes from Sept 11

Minutes approved as circulated.

#### 3. Approval of the Agenda

Agenda approved as circulated S

#### 4. Updates from Coalition Tables

Online links provided to minutes.

**LHIN Care Connections:** Liz McKeeman gave us a list of projects recommended to LHIN board for year end funding by the Child and Adolescent Mental Health and Addictions Steering Committee. Trevor noted the LHIN may re-join the Data Consortium as a paying member.

#### 5. Strategic Plan

Sandy Thurston presented on the first two Strategic Directions in the plan to Council Sept 25. Resilience and Integrated System outcomes quite well received, although resilience definition still questioned. Demonstrating Outcomes is the task of this table and there is a job to be done coordinating that role with what Planning Table is doing in creating the plan itself. The plan from here is to visit the various networks and working groups in the Coalition and get them to identify their most important work area and how it relates to the Resilience Outcomes and Strategies. Then there will be a mini Results Based Accountability (RBA) training for co chairs who will then be able to do a Turn the Curve exercise with their groups that will give us baseline and indicators for each project/outcome area. Planning will set goals, benchmark, expectations; Infrastructure will measure results; both tables need to connect to coordinate roles.

Infrastructure will need to know the baseline on the various projects that working groups are engaged in, not just the ones chosen as top priority. Recommend this be referred to Secretariat for their review of roles. Could use Survey Monkey to collect results, keep it simple, build consistency. For example Basic Needs Task Group working on Canada Learning Bonds will hold 3 events, and can measure # of families participating, # who opened an RESP. Need to draw connection to Resilience within the Strat Plan ie how has this work contributed to the population outcome. RBA shows general movement towards goals,

building system so we can support the outcomes. **Action: Describe this process to Secretariat and ask for guidance on roles of two tables.**

6. Business Arising

**a. Goal #2: b) Financial Stability**

**Statement of Operations for September 2014:** Copies were provided to members for review and questions.

**Member's Fee Update:** We have received over \$83,259.72 in member fees thus far out of the projected \$100,000. We still have several outstanding fees and need to check with Secretariat on calls they have made. The Y is coming; so far nothing from RVH, CCAC, French public school board. **ACTION: Trevor or Gail to follow up with Secretariat on the outstanding memberships and next steps.**

**Goal #2: c) Coalition Member Staff Development**

**LEAD Update:** We cancelled the program due to only 11 registrations (need minimum 20). Now need to meet with Anne Marie McAllister to determine how to figure out whether we've saturated the market, timing or pricing or content or staff resources are an issue. **Action: Trevor and Deb to start this process with Anne Marie.**

**Awards and Recognition Task Group:** Council received the materials on this program with positive response. Thanks to Trevor, Sandra Cole and Alison Lamantia for developing. Now need to implement a nominations process. Costs minimal at approximately \$150/year. **Action: Brian will work with Deb and a Planning Table volunteer to implement nominations process.**

**d) Identify Efficiencies**

**Website Update Ideas:** tabled until we have a new Executive Assistant in place and can assess skills needed.

**Executive Assistant:** Interviews completed with three candidates from 11 submissions (panel was John Clarke, Ken Edwards and Deb). Two front runners very close, checking references and hope to offer to winning candidate early next week. Remuneration suggest start at \$36/hour with max of \$40. Travel reimbursed at 42 cents/k. and out of pocket expenses. This rate is intended to help compensate for no benefits, vacation etc. Should we offer a phone? Laptop will be handed on.

**Next Meeting:**

**Thursday, November 13, 2014, 9:30-11:30 a.m., The Common Roof, 165 Ferris Lane, Barrie**