



## INFRASTRUCTURE STRATEGY TABLE MEETING

Thursday, December 11, 2014

### MINUTES

Attended	Declined
Ken Edwards Trevor McAlmont Sharon O'Neill (recorder) Melanie Slade Morrison Lori Shirley Deb Woods	Marg Gallow Brian Shelley

Item	Minutes	Acions/Motions
1. Welcome	Warm welcome to all. Melanie announced that Alison gave birth to a baby girl. Lori Shirley (Kiwanis) welcomed as a new member to this table.	
2. Approval of Minutes from Nov. 13, 2014	approved	Sharon – correct Melanie Slade to Melanie Slade Morrison in previous minutes and add Brian Shelley as attended. Repost to website.
3. Approval of the Agenda	approved	
4. Co-Chair and Member Recruitment	Brian Shelley has not yet confirmed if he can act as temporary Co-chair while recruitment in progress. Deb is awaiting Trevor and Glen's approval for draft letter distribution to council for Co-chair. Infrastructure table Terms of reference to be sent to Lori and Melanie as new members.	Sharon sent Terms of Reference to Lori Shirley an Melanie Slade Morrison.
5. <b>Updates</b> <ul style="list-style-type: none"> <li>➤ <a href="#">Planning Table</a></li> <li>➤ <a href="#">Secretariat</a></li> <li>➤ <a href="#">Coalition Council</a></li> <li>➤ LHIN Care Connections</li> </ul>	<p>Members notified latest minutes from Planning, Infrastructure and Council now available to read for updates on the CYFS Coalition website.</p> <p>LHIN Care Connections update (Deb): All tables put forward wish list for year-end LHIN funding This list has gone through leadership Council and is soon going to the LHIN Board for decisions and the Coalition should soon hear back. Trevor stated all Ministry mandate Letters have been</p>	Trevor will bring the mandate chart to next meeting displaying mandates.

		<p>posted. Some mandates are overlapping and are in alignment. Trevor will bring the Chart to the next meeting. Trevor added that Simcoe County is looking at poverty strategy that aligns with homelessness, education and employment. 50M for local strategy is set aside for this strategy.</p>	
6.	<p><b>Strategic Plan: Infrastructure Table to tackle Theme # 4: Demonstrating Outcomes:</b> Best practice, evidence-based knowledge and practice (evaluation) for continuous improvements</p>	<p>Projected by Feb/Mar 2015 more substantive 13 project definitions will be confirmed and cascaded to Coalition Council March 2015.</p> <p>Infrastructure and Planning will work together to meaningfully organize a template and reflect measurement against the Strategic Plan to demonstrate outcomes. Trevor is leading a Turn the Curve exercise meeting with Co-chairs Dec. 16. Infrastructure will present this to Secretariat as a baseline. Lori Shirley volunteered to help import data if required for a mapping template moving forward. Engagement with the Data Consortium/Research people at the County may also be used as a resource. Developmental Assets will be incorporated into the template and could be used as categories to aid in measurement of resilience.</p> <p>The YMCA is under discussions to use Developmental Assets as a survey to follow cohort of students (gr 6,9,12) for measurement outcomes with the Simcoe County School Board and the Conseil scolaire de district catholique.. It was agreed that further discussions for mapping a template of reporting</p>	<p>Deb will schedule a meeting with Infrastructure and Planning Co-Chairs after Dec. 16 RBA Turn the Curve Exercise meeting.</p> <p>Sharon sent final reminder of Dec. 16 meeting to Co-chairs and ordered coffee/snack. Sharon – sent Trevor Current SP-RBA slide for Dec. 16 meeting.</p> <p>Sharon to produce an electronic version of the 40 Developmental Assets. Deb send Developmental Assets to Infrastructure and Planning Co-chairs to start thinking about template.</p> <p>Sharon sent Lori Shirley invite to Dec 16 RBA Turn the Curve meeting.</p>
7.	<p><b>Business Arising Goal #2: b) Financial Stability</b></p> <ul style="list-style-type: none"> <li>• Statement of Operations to end of August 2014</li> <li>• Member fee update</li> </ul> <p><b>Goal #2: c) Coalition</b></p>	<p>Ken presented the monthly Statement of Operations and updated the table and reported that finances align with projections.</p> <p>CCAC and RVH membership fees are received. The 2 remaining outstanding membership fees are in progress and expected to arrive before end of year.</p> <p>LEAD survey results were examined and discussed. It was agreed that offering this program less frequently (every 2 years) and offering in Sept – June 2015 unless interest increases would be of benefit to members.</p>	<p>January 2015 – Ken and Sharon to work on budget proposal.</p> <p>Offering LEAD Program (every 2 years) and offering in Sept – June 2015 to be taken to Secretariat for</p>

<p><b>Member Staff Development</b></p> <ul style="list-style-type: none"> <li>• LEAD Survey Analysis &amp; Recommendations</li> <li>• Awards and Recognition Task Group Update</li> </ul> <p><b>Goal #2: d) Identify Efficiencies</b></p> <ul style="list-style-type: none"> <li>• Website Strategy</li> </ul>	<p>This analysis will be taken to Secretariat. Possible collaboration with the YMCA Executive training may also be a possibility.</p> <p>Awards and Recognition deferred to next Infrastructure meeting.</p> <p>Website Strategy: Discussion held. All Infrastructure table members asked to review the website and make recommendations for analysis of website enhancements for further discussion in January. AODA guidelines (5 yr) need to be taken into account for strategy.</p> <p>Website operations:</p> <ul style="list-style-type: none"> <li>- Sharon O’Neill has received some training from Catulpa Resource and is updating documentation and content requests.</li> <li>- Ken to set up further training for Sharon with Pavliks.</li> </ul> <p>Information: Grey County has an alliance (Owen Sound) similar to the Coalition and look to the Coalition for their framework.</p>	<p>recommendation to Council.</p> <p>Ken to set up further training for Sharon with Pavliks</p> <p>Infrastructure Table members asked to review website and make recommendations at Jan. 2015 meeting.</p> <p>Sharon to bring in laptop to IT at New Path for possible Excel reinstall.</p> <p>Sharon to contact IBOZA for website user analytics as basis for next meeting.</p> <p>Jan – Ken and Sharon to work on budget proposal. Ken to separate operating and other expenditures.</p>
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**Next Meeting: Thursday January 8, 2015 9:30 – 11:30 a.m., Common Roof (165 Ferris Lane, Barrie)**