



INFRASTRUCTURE STRATEGY TABLE MEETING
Thursday, November 12, 2015
9:30 – 11:30 a.m.
The Common Roof (165 Ferris Lane, Barrie) Boardroom

MINUTES

Attendees: Trevor McAlmont (Co-Chair), Brian Shelly (Co-Chair), Sandra Cole, Ken Edwards, Melanie Slade Morrison, Patty Barnes (Recorder)

Regrets: Anna Drexler, Lori Shirley

	Item	Minutes	Motion/Action
1.	Welcome	Approved	
2.	Approval of Minutes from October 8, 2015	Approved	
3.	Approval of the Agenda	Approved	
4.	Updates: <ul style="list-style-type: none"> • Planning Table 	Sandra provided the following updates: Planning Table: <ul style="list-style-type: none"> • RBA Nov 18th taking place, currently 9 registered. Will be held at St. Joseph’s School in Barrie. • Planning table reviewed work plan and are using the Turn the Curve exercise. • Updated table on Youth Collective Impact Working Group that James Thompson presented on last month; Sandra has now been invited to sit on the group. Brian suggested waiting until the group hears about the next level of funding to have James present the information to Planning Table. • YMCA/Lakehead training – there are now 20 people registered for Nov 25th Level 1 session. Trevor was impressed with the attendance and suggested tracking the Simcoe County Coalition leaders to ensure community engagement. Brian was in agreement and suggested lunch and learns to keep building on capacity. 	Set up a tracking sheet for Coalition members who complete training.

	<ul style="list-style-type: none"> • Secretariat 	<ul style="list-style-type: none"> • Hanne Neilsen and Louise Woodrow presented at Planning on the Youth Job Connection funding; looking for mentors and seeking employers to offer paid employment placements. Brian spoke of other organizations that are also involved in this funding, including the YMCA and Tracks in Alliston. Discussion was held about Tracks becoming a Coalition member. Ken has had a long working relationship with them and will get a package together to present to them for discussion around membership • Season Centre Education day had 4 asks of Planning table – 3 already relate to processes currently in place and one request will go to Secretariat. <p><u>Secretariat:</u></p> <ul style="list-style-type: none"> • Subsidy process for YMCA/Lakehead leadership program still needs to be developed around application. This is on agenda at next Secretariat. • Poverty Definition from BNTG is going back to secretariat for further discussion around defining the social determinants of poverty. • New Path is hosting a December 4th Board to Board on French Language Services at a Governance Level; no cost to Coalition. 	<p>Ken to reach out to Tracks and send membership package.</p>
<p>5.</p>	<p>Strategic Plan: Theme #4: - Demonstrating Outcomes: update</p>	<p>There are 9 people attending the RBA session on November 18th. Trevor indicated that more and more agencies are asking for RBA “101” training which we will consider doing again. Sandra is hoping that the session taking place next week will help those agencies wishing to embrace the Turn the Curve exercise. There are agencies attending the session that have not had exposure to RBA yet.</p> <p>Brian noted that, as part of the Youth Collective Impact Group, there is funding available which will be used to create 150 surveys for youth in Simcoe YMCA programs. This will be a great set of sample data that we can be used as a baseline moving into next</p>	<p>RBA 101 training to be offered. Date to be determined following November 18th session.</p>

		<p>year. It will be paper based, which then a report/findings will be collected and produced. There is no cost to Coalition at this time, however, once funding is used and ongoing data is needed, we will need to start possibly building these costs into the budget for planning. Discussion around new membership to help sustain these types of initiatives.</p>	
6.	<p>Business Arising:</p> <ul style="list-style-type: none"> • Financial • Staff Development: YMCA Lakehead Leadership Program. • Awards and Recognition 	<p>Ken presented the financial sheet which is on target.</p> <p>Brian is pleased that over 20 people have registered for the Leadership program and noted that the Program's link to the Coalition also raises its profile in the community. There may be interest from community agencies who are not Coalition members, to consider membership, because of some of the benefits such as access to subsidy to the Leadership program.</p> <p>Awards to be given out at Coalition Council meeting in November. Question arose around doing a press release before or after and should media be invited. Trevor was in agreement and thought it would be a great idea to have them there. Melanie agreed to draft a media alert and cautioned that permission from recipients should be granted first.</p>	<p><i>Sandra to add media awards service to Secretariat agenda. Brian to work on recipient permission.</i></p>
7.	<p>New Business:</p> <ul style="list-style-type: none"> • Youth Collective Impact Working Group • Infrastructure work plan • Coalition Contract Staff Update • Website Support 	<p>Brian has asked Sandra to sit on the Youth Collective Impact Working Group representing Coalition. The next level of funding if approved, would provide for 1 to 2 days a week of a consultant. The 2014 work plan was reviewed and agreed to revisit at January meeting to discuss if the format of the work plan needs to change or remain the same.</p> <p>10 resumes have been received; will begin the process of reviewing and interviewing potential candidates Nov 25th.</p> <p>Sandra is having difficulty updating the website and requires training. Discussion held re accessing Pavliks again for website</p>	<p>January agenda: Work Plan.</p> <p>Sandra to send interview questions to table for review</p>

		support. Ken will contact them. Ken noted there may be a small additional yearly cost to the Coalition (\$400-\$500) but they offer free training sessions for those who need it.	Ken to contact Pavliks for discussion.
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Next Meeting: Thursday December 10, 9:30 – 11:30 am at the Common Roof, Meeting Room 1.