



**INFRASTRUCTURE STRATEGY TABLE MEETING**  
 Thursday, October 8, 2015  
 9:30 – 11:30 a.m.  
 The Common Roof (165 Ferris Lane, Barrie), Resource Rm.  
**Minutes**

Attended: Sandra Cole, Ken Edwards, Trevor McAlmont (Co-Chair) , Sharon O'Neill (Recorder) Melanie Slade Morrison,  
 Regrets: Anna Drexler, Brian Shelley (Co-Chair), Lori Shirley  
 Guests: James Thomson, New Path

	Item	Minutes	Motion/Action
1.	Welcome		
2.	Approval of <a href="#">Minutes from Sept. 10, 2015</a>	Approved	
3.	Approval of the Agenda	Approved.	
4.	<b>Updates</b> ➤ <a href="#">Coalition Council</a> ➤ <a href="#">Secretariat</a>	Sandra gave a high level update: <u>Coalition Council</u> <ul style="list-style-type: none"> <li>• Commit to Kids cancelled due to illness (Jennifer Jackson)</li> <li>• Fiona led a productive Federal Election Strategy which produced 3 questions for All Candidate meetings designed at Council. Brian attended a meeting in North Simcoe and Joan Kennedy in South Simcoe and Candidates responded to a Coalition question.</li> <li>• Nov 18 RBA training was announced.</li> <li>• Nadia gave a Planning Table update</li> <li>• Danette Blue spoke on Moving on Mental Health and announced New Path as lead agency.</li> </ul> <p>Trevor stated LIP (local integration partnership) had their Council meeting and raised the announcement of New Path as lead. Other agencies serving mental health needs were concerned New Path would only focus on youth. Trevor advised the messaging to the community needs to be clarified so other agencies could better understand New Path's role as lead.</p> <u>Secretariat</u> <ul style="list-style-type: none"> <li>• Phil Hough accepted as Vice Chair.</li> <li>• Brian is moving the Awards to November Council to ensure both recipients</li> </ul>	

		<p>are in attendance.</p> <ul style="list-style-type: none"> <li>• BNTG poverty definition coming back to Secretariat in October for more discussion before it goes to Council for approval.</li> </ul> <p>Ken announced Catulpa applied as lead agency for Service Resolution for Complex Care and will be serving Belleville – Collingwood - Durham regions and could also be tasked with leading the Central region to Waterloo.</p> <p>Trevor announced the Social and Community Investment Fund (SCIF) is now focusing on accepting poverty applications to open more capacity building for poverty.</p>	
5.	Results Based Accountability Training – Nov. 18/15 update	Trevor informed the November 18 training will be a 2 <sup>nd</sup> step training following the RBA Basics 101 held last December 2014. The intention is to assist working group Co-Chairs further to identify tracking, monitoring and move into looking at overlaps and gaps. Differing reporting timelines will be addressed and Trevor hopes to offer deeper training of how to identify indicators.	
6.	Season's Centre Education Day – Coalition involvement	<p>Deb Woods is on the planning committee for the upcoming Season's Centre Education Day (Apr/May 2016) focusing on developing emotional intelligence in children which aligns with the Coalition Strategic Plan and focus on resilience. A day session will be held for professionals and an evening session held for families. The Season's Centre, sponsored by Stuart Esten Law Firm held an event last year which focused on resilience and this day would follow on the heels from last year. Many Coalition members attended. Season's Centre is asking for Coalition involvement in planning this event in one or all of the following ways:</p> <ul style="list-style-type: none"> <li>• having a resiliency expert representative from the Coalition attend the Season's Centre planning meetings or alternatively, allow the Season's Centre planning rep approach a resident expert within the Coalition for input</li> <li>• have the Coalition help promote/communicate this event and may receive a further reduced rate for member attendance</li> </ul> <p>Discussion held. All agree that a one page detail from Season's Centre outlining further details is required. Sandra will take action to find out more detail for this request to be carried to Secretariat Oct. 15.</p>	Sandra will ask for Season's Centre promotion details for further discussion at Secretariat Oct 15, 2015
7.	Youth Resiliency Measurement Tool	Trevor – welcomed James who was invited today to give an update in terms of using the right tool and how it aligns with the Infrastructure reporting process. On-going	James Thomson's presentation and others should go to

		<p>updates should be taken to Planning Table. James wants to completely align this work with the Coalition.</p> <p>James updated the progress of work since last reported to Council last. James stated the work group also includes Brian Shelley and 2 Simcoe County District School Board reps. Developmental Assets is the chosen model. The challenge is how to educate people on the tool and hopes funding from Innoweave will help work with the various stages of collective impact. The goal is to increase resiliency in youth 20% by 2019. <i>Example: Gr. 7 students surveyed and in 3 yrs when in grade 10 – hoping to see 2 to 4 assets increased across the board.</i></p> <p>Trevor stated the Coalition needs to directly link the work of the Coalition with James’ Developmental Asset measures for reporting.</p> <p>James has resource membership challenges and this group provided possible contacts to increase resources for his group.</p> <p>Sandra asked if the TAY tools and TTC RBA reports feed up to Developmental Assets. James explained that indeed these tools would work with Developmental Assets. Looking at the baseline and at working groups data can help identify gaps and demonstrate CI (Collective Impact).</p> <p>James thanked all for his time and directions for aligning with the Coalition.</p> <p>Infrastructure members talked about process and agree this presentation should go to planning table who would approve and align with Coalition. All approved member presentation process for support, motion, endorsement needs to be reviewed at each Table to best direct members for endorsement, support and alignment with the Coalition.</p>	<p>Planning to approve and align with work of Coalition.</p> <p>All approved member presentation process for support, motion, endorsement needs to be reviewed at each Table to best direct members for endorsement, support and alignment with the Coalition.</p>
<p>8.</p>	<p><b>Strategic Plan: Theme # 4: Demonstrating Outcomes:</b></p> <ul style="list-style-type: none"> <li>• Report Card update for Council</li> </ul>	<p>Discussion took place to determine when the next Report Card showing progress should be developed to update Council. If currently there is no real progress to show, then there is no information update for Council. .</p> <p>Sandra stated Planning Table in October is looking at a gap analysis of working table reports showing gaps, overlaps and next steps would be progress and reported to Council. The November 18 Co-Chair RBA (Results Based Accountability) training session and the Planning Working Table TTC (Turn the Curve) status update could</p>	<p>Trevor will inform Co-Chairs Nov. 18 to have their reports submitted to Infrastructure by April 15, 2016 in order to produce a May Report Card.</p>

		<p>be a good update for Council in November.</p> <p>Trevor stated the next report card could show each group – where the baseline is and progress. Sandra asked if anyone other than Council sees the Report Card. All agreed the Working Group Chairs need to see this information and Table Chairs. The Report Card should be available to all relevant stakeholders. If working groups are able to show change then Infrastructure would need the data report by April in order to produce a May 2016 Report Card. Ken stated most agencies are very busy in Feb/March for year end. All agreed that April 15 2016 should be when to ask for any updated reports. Trevor will prepare and inform Co-Chairs Nov. 18 to have their reports submitted to Infrastructure by April 15, 2016.</p>	
<p>9.</p>	<p>Business Arising</p> <p><b>Goal #2: b) Financial Stability</b></p> <ul style="list-style-type: none"> <li>➤ <b>Statement of Operations September 30, 2015</b></li> <li>➤ Membership 2015-16 statement update showing fees past 3 yrs.</li> </ul> <p><b>Goal #2: c) Coalition Member Staff Development</b></p> <ul style="list-style-type: none"> <li>• MOU YMCA/Lakehead Leadership Program - process for subsidy of Coalition member.</li> <li>• Awards and</li> </ul>	<p>Ken gave an overview on the Coalition membership fee report which displayed all yearly fees collected since 2008. Infrastructure found this report very informative and useful for Infrastructure members eyes only when looking at financial stability and operations. All approved Statement of Operations Sept. 30 2015. There are a small number of agencies who have current year fees due. Some agencies have replied that the 'paperwork is in progress'. Other small agencies will receive a phone call for fee renewals.</p> <p>Sandra stated the YMCA/Lakehead Leadership program has launched and the first 3-day session is taking place November 25 – 27. Sandra stated that there needs to be a subsidy process in place that will clarify based on criteria. A Weighting system would be developed for this purpose. Process criteria ideas:</p> <ol style="list-style-type: none"> <li>1. Small organizations need access and large organizations may want to send additional resources and the subsidy would benefit this purpose</li> <li>2. First choice decision should be given to a smaller capacity organization and determined by a weighted system.</li> <li>3. Agencies need to approve staff to attend in order to be eligible. Agencies applying must be in good standing.</li> <li>4. Benefits of subsidy and Program must relate to the Principles from former Lead training. The Professional Development guide can also be a resource to create a draft subsidy process.</li> <li>5. Sharon asked to write up principles above as a draft – have all present today review and provide input then send to Brian to develop a draft communication for November.</li> </ol>	<p>Sharon to start draft email, send to all present today for input and then send to Brian for direction on how to communicate his subsidy program to members for November.</p> <p>Ken will speak to Elizabeth McKeeman, TAYSoS/TIP to see if it is sustainable to have Sandra support the program. Deb Woods had been paid to support in the past.</p>

	Recognition Task Group Update	<p>Awards and recognition will be handed out in November.</p> <p>Ken stated Professional Development (PD) Funds from Catulpa would be named Margaret Gallow PD Funds.</p> <p>Ken will speak to Elizabeth McKeeman, TAYSoS/TIP to see if this is sustainable to have Sandra support the program. Deb Woods had been paid to support in the past.</p> <p>11:15 am Adjourned.</p>	
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**Next Meeting: Thurs. November 12, 9:30–11:30 a.m., Common Roof (165 Ferris Lane) Board Room**