



PLANNING STRATEGY TABLE MEETING - Tuesday December 9, 2014 - **MINUTES**

Attended	Declined
Danette Blue	Gertie Beaucage
John Clarke	Jacque Ferguson
Lora D'Ambrosio	Jim Harris
Gisele Forrest	Joan Kennedy
Celeste Lalonde	Nadia Martins
Terry LeBlanc	Marsha Moland
Elizabeth McKeeman - Chair	Christine Simmons-Physick
Sharon O'Neill (Recorder)	Sandy Thurston
Stefanie Smith	
Mary Jean Watson	
Deb Woods	

Item	Minutes	Actions
1. Welcome, Roundtable Introductions	Warm welcome to all present and introductions for new members of this Table. Celeste Lalonde joining via conference call 2:00pm.	
2. Approval of Minutes from Nov. 11, 2014	<i>Minutes of Nov. 11, 2014 approved.</i>	
3. Approval of the Agenda	<i>Agenda approved for today's meeting.</i>	
4. Planning Presentation readiness – logistics in framing presentation for motion of support.	Productive discussion held to formulate a standardized template for presentation to Planning with alignment to Strategic Plan and/or vetting with motion to Coalition Council. The purpose (information, action, decision), amount of time and indication if a motion of support and presentation to Council would be required. The new Coalition Criteria for Motion form is a valuable first step if a presentation and/or motion needs to go to Council. Planning table agenda preparations will include a review of proposed presentation requests and work with requesters. Strategic Plan work takes priority of this table.	Elizabeth will take this item (Planning presentation template) to Secretariat for further discussion and bring a Draft Template to the next planning meeting. Sharon – add Network

		Network updates will be added to the Planning Agenda Business Arising section to allow working groups to come forward at planning for information; new initiatives, changes and ministry information.	updates to Business Arising as a standing item.
5.	Creation of Visual Roadmap	Sharon, on behalf of Nadia, presented the 'Prezi formatted' draft Visual Roadmap of the Coalition Structure and received positive feedback Discussion held to develop in both Prezi and PowerPoint format for member organization IT usability. Once completed, the Visual Roadmap will be posted on the Coalition Website and available at Tables for new members.	Sharon to continue work with Nadia producing the Visual Roadmap. Development will be built in both Prezi and PowerPoint for new members.
6.	<p>Business Arising</p> <p>a) Update from Coalition Tables</p> <ul style="list-style-type: none"> • Infrastructure • Secretariat • Council <p>b) LHIN Care Connections updates</p>	<p>6 a) Deb provided updates as follows:</p> <p>Infrastructure There is a Co-chair vacancy at Infrastructure. A letter is currently drafted for Circulation to Council to fill this vacancy. LEAD program survey results will be analyzed at the next Infrastructure meeting and recommendations will be made for Council. There are no updates for Award and Recognition. Deb will connect Stefanie Smith with Brian Shelley and Marg Gallow. Website documentation updates have started. Addition training for Sharon O'Neill is currently being explored to update other features of the site.</p> <p>Secretariat The pilot Board to Board meeting was held Dec 5th with a vision to expend to all member agencies governed by a Board. Deb presented an overview of the Coalition and the Strategic Plan. Rob Armstrong presented Developmental Assets. This first meeting was a success and plans are underway to have another meeting in the Spring of 2015 with this pilot group. Better visual mapping was also discussed at Secretariat. Membership fees were updated and most 2014-2015 fees are received.</p> <p>Council - Susan Plewes, LHIN, presented on the LHIN Care Connection plan and importance of Health Links. . Nadia Martins and Trevor McAlmont presented Strategic Plan updates. Youth sponsored by CAS presented their learnings from the Me-To-We Kenya trip. The Consent Agenda was used for the first time resulting in one motion for general approval of standard items. The Statement of Operations was approved. Council approved a Motion supporting endorsement of Dual Diagnosis and assessment consultation clinic – Simcoe County presented at the last Planning Table</p>	Deb – connect Stefanie Smith with Brian Shelley and Marg Gallow for Awards and Recognition.

		meeting. LHIN Care Connections -Elizabeth updated the 4-10 yr. plan for children's mental health and addictions – focusing on adult mental health. The province is providing 65M. Elizabeth ran down the Simcoe County list of examples submitted for prioritization. A final decision should be announced within the next few weeks.	
7.	Strategic Plan Theme #2 A Common Focus: Resilient children, youth and families in Simcoe County	Elizabeth gave an overview (SLIDE display) of the working table project identification and commitment using Results Based Accountability to demonstrate the Coalition Goals of the Strategic Plan. Further project identification from other groups is expected in Dec/Jan. A meeting is scheduled Dec. 16, 2014 for Network, Working Group Co-Chairs and Interested members of Planning, Infrastructure and Secretariat for a Turn the Curve exercise The final view of all projects will provide an essential view of the Strategic Plan objectives to goals and will also aid in identifying any gaps.	Sharon to add Best Start Child and Family Center to the first item on the Display Slide.
8.	Draft Prezi Presentation	Deferred to next Planning Table Meeting.	Item deferred to next Planning Table meeting.
9.	Meeting Reflections	Lora D'Ambrosio will bring Canada Learning Bond Material to Jan. 2015 Planning meeting. John Clarke informed the group about the Justice Specialist Witness Preparation Program for victims with intellectual disabilities. The originator of the program is visiting from the UK. All agreed to have this individual for a presentation at the next planning meeting. Meeting adjourned 3:27pm	Lora bring Canada Learning Bond Material to Jan. 2015 meeting January 2015 Agenda Item - Presentation with Q & A - Justice Specialist Witness Preparation program for victims with Intellectual disabilities (45 min)

Next Meeting: Tuesday January 13, 1:30 – 4pm, Common Roof (165 Ferris Lane, Barrie) – Board Rm.