



## PLANNING STRATEGY TABLE MEETING

Tuesday, Feb. 10, 2015  
**1:30-4:00 p.m.**  
 The Common Roof (165 Ferris Lane, Barrie) Board Room  
**MINUTES**

Attended	Declined
John Clarke Lora D'Ambrosio Gisele Forrest Joan Kennedy Celeste Lalonde – Via Conference Nadia Martins – Co-Chair Sharon O'Neill (Recorder) Stefanie Smith Terry Leblanc (for Geraldine Dooley-Phillips) Deb Woods  <b>Guests:</b> Terry Paddon and Jennifer Jackson	Danette Blue Jim Harris Elizabeth McKeeman – Co -Chair Sylvia Bernard Gertie Beaucage Ligaya Byrch Pat Carney, Dr Fiona Cascagnette Jacquie Ferguson Brenda Jackson Lynne Lloyd Marsha Moland  Christine Simmons-Physick Sandy Thurston Mary Jean Watson

Item	Minutes	Motion/Action
Welcome, Roundtable Introductions	Nadia welcomed all to the meeting. Elizabeth (Co-Chair) absent today.	
Approval of Minutes from Jan. 13, 2014	Minutes approved from Jan. 13, 2015	
Approval of the Agenda	Agenda approved. Nadia informed addition of Network updates on agenda as an opportunity for Network groups to update Planning Table.	
<b>Strategic Plan Theme #2 A</b> <b>Common Focus:</b> Resilient children, youth and families in Simcoe County <ul style="list-style-type: none"> <li>- LGBTQ Network – formal working group or partner</li> <li>- RBA performance measures                             <ul style="list-style-type: none"> <li>o Turn the Curve</li> </ul> </li> </ul>	Nadia gave an overview slide presentation of the table process for presentations. Identification included 4 types with requirements of each: <ol style="list-style-type: none"> <li>1) <b>Update from Coalition working group</b> <ol style="list-style-type: none"> <li>1) Working groups should follow “Turn the curve” template submitted by Infrastructure for reporting</li> </ol> </li> <li>2) <b>New project being developed in Simcoe County</b></li> </ol>	<b>Periodic Report Action (Nadia):</b> <ol style="list-style-type: none"> <li>1. remove the Element <u>Improve services to more effectively meet basic needs</u></li> <li>2. align Elements to a ‘Cheat sheet’ and populating under the 4 areas of Resilience in presentation pwp.</li> </ol>

<p>Report – Working Groups</p> <ul style="list-style-type: none"> <li>○ CYFS Planning Table track sheet</li> <li>○ Periodic Report Schedule</li> </ul> <p>- Terms of Reference – May 2015</p>	<ol style="list-style-type: none"> <li>1) Planning table member will request the presentation time</li> <li>2) Planning co-chairs with Coalition staff will review presentation requests at their monthly preparation meeting and confirm schedule according to agenda</li> <li>3) Presentation will be scheduled for 2:30 pm and should be “trailer version” (15 min) and not “full movie”</li> <li>4) After presentation, planning table members will provide feedback to presenter and try to direct them to where “full movie” presentation would be most beneficial. Table members should keep strategic plan in mind in order to detect alignment</li> </ol> <p><b>3) Updates from previous Coalition work</b></p> <ol style="list-style-type: none"> <li>1) Member agencies involved in Coalition work may request presentation time to update on work being done</li> <li>2) See 2)2. above for process</li> <li>3) Update will be scheduled for 15 min</li> </ol> <p><b>4) Request for Council “Motion of support”</b></p> <ol style="list-style-type: none"> <li>1) Process should be the same as 2)</li> <li>2) Presenter will have the “Motion of support” already written in order to get approval</li> <li>3) Planning table members should review strategic plan to ensure alignment before forwarding to secretariat</li> </ol> <p>The Periodic Report elements were discussed and reviewed to decide which elements remain in focus and alignment to the Strategic Plan. The element <i>Increase sensitivity and equality of service access for culturally diverse communities (has this been addressed?) FNMI, francophone and LGBTQ</i> aligns to the 4 areas of Resilience. The Element <i>Increase capacity to serve children and youth with mental health needs</i> also aligns. It was agreed to remove the element <i>Improve services to more effectively meet basic needs</i> which is part of the Strategic plan but not the focus. Sandy suggested aligning the Elements to a ‘Cheat sheet’ and populating under the 4 areas of Resilience.</p>	<p><b>Working Table presentation Action:</b>          Planning table will produce a schedule.</p>
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	<p><b>LGBTQ Network</b> - Discussion held about having LGBTQ involved in Coalition through Simcoe County AIDS Committee as a member in order to have cultural input on the Coalition. All agreed. Many of the members are involved with the LGBTQ network Nadia informed that Elizabeth McKeeman volunteered to ask the LGBTQ network to join at the next meeting she attends.</p> <p><b>Turn the Curve Report – Working Groups</b> – Nadia presented example of the Basic Needs Task Group (BNTG) report and gave an overview of its production using the Turn The Curve Report for Working Groups. If groups are struggling with the data Infrastructure could help. John contacted Trevor McAlmont and learned that by populating other parts of the report the data presents itself. Lora agreed. All approved sending the BNTG report to all working group Co-Chairs as an example with a note to not focus on the data until the whole discussion has taken place; at that point the data will begin to emerge.</p> <p><b>Periodic Report Schedule:</b> Next steps were discussed once all reports submitted using the Periodic Report schedule allowing working tables to present their reports to Planning. Deb suggested drafting a schedule based on the previous rotation. All agreed this table would draft a schedule in the near future after working groups submitted their.</p> <p><b>Terms of Reference</b> – notice that Terms of Reference review is deferred until May 2015</p>	<p>Deb and Elizabeth will ask the LGBTQ network to join the Coalition at the TAY Parent Engagement meeting set for this Friday.</p> <p>Turn the Curve Action: send TTC BNTG report to all working group Co-Chairs as an example with a note to not focus on the data until the whole discussion has taken place; at that point the data will begin to emerge.</p>
<p><b>Business Arising</b></p> <p>a) Update from Coalition Tables</p> <ul style="list-style-type: none"> <li>• <a href="#">Infrastructure</a></li> <li>• <a href="#">Secretariat</a></li> <li>• <a href="#">Council</a></li> </ul> <p>b) LHIN updates</p> <p>c) Special Needs Strategy Update</p>	<p>Table members encouraged to read final current minutes from each Coalition table at their appropriate link included.</p> <p>Jim /Elizabeth absent – no LHIN updates</p> <p>Giselle gave an update. Current SNS Communique on website main</p>	

	<a href="#">SNS Communique - Current</a>	page.	
	<b>Presentation(s) 2:30 pm</b> - Commit to Kids – - Presentation Debrief	Giselle introduced Terry Paddon, OPP Detective Sergeant, Child Sex Exploitation Unit & Jennifer Jackson, Executive Director, Child Advocacy Centre Simcoe/Muskoka who presented a video and overview of the Commit To Kids training program. The presentation and video are available to organizations and are intended to help prevent misconduct. Jennifer informed that there is no cost for this training which is 1-1.5 hrs in length. Delivery in French language should also be in place within a year by the new bilingual resource recently hired at the Child Advocacy Centre. Handout packages for the ‘sports’ organizations were given to each attendee. Sharon has a few extra copies for those unable to attend today. Discussion took place afterwards and all agreed this presentation fits into Strategic Plan for risk reduction. It was agreed this presentation would be valuable at Council for the May 2015 meeting. Nadia will take forward to Secretariat.	Action: (Nadia) Secretariat to discuss Commit to Kids as Hot Topic for May 2015 Council presentation
	CANS Implementation and Training Group update	Sandy gave a comprehensive update on the CANS tool, implementation progress, data evaluation and recent workshop with John Lyons. September 1, 2015 is the planned system launch date. This tool is ready to use and works well with other adopted tools to drive treatment in multi-sectors. It is not the sole tool for front end processing. Guidance suggestions were provided by the table members. Sandy will discuss re-visiting the opportunities of system launch with trainers (previously trained in Nov 2013) with the CANS Implementation group. The CANS tool plays a important role for system integration in the Strategic Plan. The TCOMM measures could be used at Infrastructure. Members asked to look at who is trained in their agency and monitor the training progress and any gaps. For support with training or implementation, please contact the CANS Implementation or CANS Trainers Groups via Sandy Thurston, <a href="mailto:sthurston@ctnsy.ca">sthurston@ctnsy.ca</a> . The CANS Implementation Group will review who has been trained, and make suggestions about where additional training and use of the CANS would be helpful in the system. The group might be able to do a Turn the Curve in relation to the Integrated System work.	The Planning Table will report on CANS Implementation progress to the Secretariat/Coalition, to keep our commitment to integrated working and the role the CANS plays in that, on track.

<p>Network Updates</p> <ul style="list-style-type: none"> <li>- Best Start Network</li> <li>- CTN</li> <li>- COMPASS</li> <li>- TAY SoS</li> </ul>	<p><b>Best Start Network</b> – Lora updated the group and distributed the Early learning Child care service plan for information and also asked members to distribute the Canada Learning Bond pamphlet throughout their organizations. Lora announced that Hospital for Sick Children (HSC) has chosen Simcoe County Best Start for one of the 5 communities piloting children’s mental health program (0-6). Members can still take the module trainings offered at the HSC website without certification.</p> <p>TAYSoS – Celeste, who joined via teleconference, sent 2 documents to Sharon for posted distribution:</p> <ol style="list-style-type: none"> <li>1) TIP Model - February update- with links to events happening locally and across the province</li> <li>2) TAY SoS SubStructure meetings</li> </ol> <p><a href="http://www.simcoecountycoalition.ca/home/main-navigation/community/transitional-aged-youth-(tay)"><u>http://www.simcoecountycoalition.ca/home/main-navigation/community/transitional-aged-youth-(tay)</u></a></p>	<p>Action: Sharon to post TAY SoS documents to website and include link in Minutes:</p> <p><a href="http://www.simcoecountycoalition.ca/home/main-navigation/community/transitional-aged-youth-(tay)"><u>http://www.simcoecountycoalition.ca/home/main-navigation/community/transitional-aged-youth-(tay)</u></a></p>
<p>Meeting Reflections</p>	<p>All agreed this meeting had a good flow.</p>	

**Next Meeting: Tues. March 10, 1:30 – 4pm, Common Roof (165 Ferris Lane, Barrie) – Rooms A & B**