



PLANNING STRATEGY TABLE MEETING
Tuesday, Mar. 10, 2015, 1:30-3:30 p.m.
The Common Roof (165 Ferris Lane, Barrie) Mtg Room A & B
MINUTES

Attended		Declined	
Danette Blue John Clarke Jacquie Ferguson Celeste Lalonde – Via Conference Elizabeth McKeeman – Co -Chair Sharon O’Neill (Recorder)	Stefanie Smith Sandy Thurston Mary Jean Watson Deb Woods	Sylvia Bernard Geraldine Dooley-Phillips Gertie Beaucage Ligaya Byrch Nadia Martins – Co-Chair Pat Carney, Dr Fiona Cascagnette Lora D’Ambrosio	Gisele Forrest Jim Harris Brenda Jackson Joan Kennedy Terry Leblanc Lynne Lloyd Marsha Moland Christine Simmons-Physick

Item	Presented By	Minutes	Actions/Motions	
1	Welcome, Roundtable Introductions	Co-Chair (Elizabeth)	Elizabeth welcomed all to the meeting as Chair today. Nadia was away due to conflict.	
2	Approval of Minutes Feb. 10, 2015	Co-Chair	Minutes approved. All members approved the Commit to Kids program (Jennifer Jackson, Exec. Director, Child Advocacy Centre Simcoe Muskoka) for presentation at May Council. Sandy Thurston is preparing a written CANS update for March Council.	Action: Commit to kids approved for May Council. Deb to contact Jennifer Jackson, Child Advocacy Centre)
3	Approval of the Agenda	Co-Chair	Approved	
4	Meeting length	Co-Chair	Discussed shortening Planning Table meeting time to 2 hrs. 1:30-3:30pm. All Approved.	Action: Sharon – rework future meetings 1:30 – 3:30pm
5	New Co Chair	Co-Chair	Nadia will remain as Planning Co-Chair starting September. Elizabeth McKeeman will be stepping down. Jacquie Ferguson will consider Co-Chair position. All other members are encouraged to consider this position and contact current Co-Chairs, Deb or Sharon for any questions/information and state interest formally by Wed. March 18, 2015 directly to Sharon in order for Secretariat to review.	Jacquie Ferguson will consider Co-Chair position starting September. All other members interested need to

				<p>contact Sharon by Wed. March 18 for Secretariat to review.</p>
6	<p>NEW item – Planning Table Membership List and Quorum current.</p>		<p>Planning Table membership consists of a large distribution list (DL). An email was sent to each member of the DL to confirm as an active member for quorum or other. Sharon stated she received replies from most all before this meeting and presented the tracked responses. A few members had not yet responded. Replies indicate 14 voting members are active and 7 (50%) are required for Quorum. Quorum achieved for today. All agreed.</p>	
7	<p>Strategic Plan Theme #2 A Common Focus: Resilient children, youth and families in Simcoe County</p> <ul style="list-style-type: none"> - RBA performance measures <ul style="list-style-type: none"> o Planning Table Track sheet—update on Turn the Curve reports o Periodic Report 	<p>Co-Chair and Deb</p>	<p>Planning Table Track Sheet – updates of Turn the Curve (TTC) results were reviewed for current status. Deb informed that the status was broken down by colour (Green - Received; Yellow - in progress; Red - Need Info.) John stated he has found delays of report receipt is due in part to trainers being trained since TTC takes time to learn. Members reviewed the Track Sheet line by line and updates were made accordingly:</p> <p>LGBTQ status was discussed. Though not an official member of the Coalition a lot of current members sit on this network. Membership details were sent to Colin Green but Deb/Sharon have not yet heard back. Deb will touch base with Colin. Deb added she has received emails from Marlene Ham who is showing interest. All agreed LGBTQ can come present their work to Planning.</p> <p>John suggested and all agreed that it may be a good idea to do a booster TTC Training for Coalition members. Front line staff and working group members would receive further benefit from this booster training.</p> <p>Autism Spectrum Disorder – Deb will contact Giselle for Mar 31 TTC support for this group.</p> <p>COMPASS Co-Management. Deb will contact Nadia to confirm dates/TTC support.</p> <p>ACBC- Sandy will support ACBC for TTC. Deb and Sandy will meet for coordinated support.</p>	<p>TTC Actions:</p> <p>LGBTQ – Deb will continue to pursue involvement of this group. Deb to check with Marlene Ham to see if they will present at Planning Table.</p> <p>Autism Spectrum Disorder – Deb will contact Giselle for Mar 31 support TTC to this group.</p> <p>COMPASS Co-Management. Deb will contact Nadia to confirm dates/TTC support.</p> <p>ACBC- Sandy will support ACBC for TTC. Deb and Sandy will meet for coordinated support.</p>

		<p>CANS/CTN – Sandy updated. CANS - meets Apr 13. Would be keen to do a TTC. Supporting Assets. Has home in Integrated working Group but can also plug into areas of the TTC report.</p> <p>Periodic Report – Deb suggested the ‘Headline Measure’ column and Timelines on the track sheet could define the Periodic report. Discussion ensued with members to further understand their role to accurately populate information for working groups and Infrastructure.</p> <p>The Basic Needs Task Group – Canada Learning Bond TTC report was examined. The headline measure defines increased graduation rate and post-grad education. Sandy asked how the Headline Measure would be tied to the population outcome. Infrastructure could help determine the overall headline measure . Populating the headline measure of each project is not yet clear. Elizabeth suggested the detail submitted for ‘what happens if we don’t implement the program’ could be the headline measure information.</p> <p>Periodic Report: Discussion took place to clarify the function of Planning Table. Planning needs structure to review TTC report strategy to determine periodic report development and what to do with this information to deliver to working groups and Infrastructure. Sandy stated the working group TTC reports meet the definitions in the Strategic Plan and Developmental Assets. Performance measures will be clear. Planning Table role also includes the understanding of the relationship between performance and population outcome measure. John spoke about the 7 Questions in the RBA workbook to help working groups review the TTC plan. John gave the group an overview whiteboard demonstration of the RBA model to show population model of logic. Trevor and Nadia are teaming together to report measures to the Coalition.</p> <p>It was agreed the Co-chairs of Infrastructure and Planning need to get together to further discuss the process for Planning Table when working groups are reporting.</p>	<p>CANS/CTN – Sandy updated. CANS - meets Apr 13. Would be keen to do a TTC. Supporting Assets. Has home in Integrated working Group but can plug in.</p> <p>To Secretariat – agenda item to hold another TTC training.</p> <p>The Co-chairs of Infrastructure and Planning need to get together to further discuss the process for Planning Table when working groups are reporting</p>
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8	<p>Business Arising</p> <p>a) LGBTQ Network participation</p> <p>b) Update from Coalition Tables</p> <ul style="list-style-type: none"> • Infrastructure • Secretariat • Council <p>c) LHIN updates</p> <p>d) Special Needs Strategy Update SNS Communique - Current</p>	<p>Deb</p> <p>Jim /Elizabeth</p> <p>Sharon</p>	<p>LGBTQ Network participation</p> <p>Deb will continue to pursue involvement of this group. LGBTQ can come present on their work to Planning. Deb to check with Marlene to see if they will present.</p> <p>Update from Coalition Tables</p> <p>Infrastructure – Deb updated from the last meeting surrounding TTC work. The next meeting is Mar 12 to further discuss their role with this work. The financial stability is on track. The annual Membership package has gone out. Items deferred to the Mar. 12 meeting are:</p> <ul style="list-style-type: none"> - Discussing the possible joint LEAD program with the YMCA-Lakehead program or narrow the focus on further LEAD training. - Coalition awards and recognition. Stefanie stated she has not heard yet from Brian Shelley. - Website strategy will be discussed. The current website needs to be AODA compliant. <p>Secretariat – a Board to Board forum will be held May 8th and include a broader invite to all Coalition members. Secretariat discussed their role in the Strategic Plan and agreed they will enable action to promote change. James Thomson presented Developmental Assets (DA) with Innoweave.ca who are championing DA in Ontario and have funding for communities to adopt DA to track child/youth development. Stage 1 – proposal and receipt of 10K ; Stage 2 – June/July funding for the implementation process; Stage 3 – funding for the implementation strategy. This would include a youth survey in partnership with the Simcoe County District School Board (SCDSB) and Conseil scolaire de district catholique Centre-Sud. Chris Samis/Kathi Wallace of SCDSB may have informed COMPASS. Surveys will be executed to grade 7 students using Search Institute Developmental Assets. New Path would manage the grant money which would flow to Coalition.</p> <p>LHIN – Elizabeth McKeeman reported the Minutes from LHIN will be sent to Sharon for publishing on the Coalition website. Orillia has funding for Pediatric obesity team for Simcoe/Muskoka. Daniel Mink will</p>	<p>Sharon check with Stacy McMillan for posting LHIN Child and Adolescent Mental Health and Addictions Steering Committee minutes on Coalition website. Elizabeth will connect Sharon with Stacy.</p>

			<p>be training guidance staff on Mental Health throughout the SCDSB. Ministry of Health will put in bed registry for adults and children. The former registry only serviced adults.</p> <p>Special Needs Strategy update – Another communique should be arriving soon to be published on the Coalition website.</p>	
9	<p>Presentation(s) 2:30 pm</p> <ul style="list-style-type: none"> Assessment and Treatment bed update 	John	<p>John gave the history of this update surrounding the proposal for Assessment and Treatment beds in York. John is Co-chair along with Vicky Merrilees (Catulpa) for this group who are writing this proposal. The group has met 3 times and 3 more are expected. Co-chairs have the data and have gone to visit Kerry’s Place treatment home. They plan to visit the government funded Child Psychiatric Research Institute (CPRI) in London April 23. Following this, the group will work on the written proposal and submit. John plans a future presentation to Planning Table without request for endorsement. This presentation will be for awareness only and ties into respite and assessment team proposals.</p>	<p>John will present the Assessment and Treatment bed proposal to Planning Table after it is submitted.</p>
1	<p>Network Updates</p> <ul style="list-style-type: none"> - Best Start Network - CTN/CANS - COMPASS - TAY SoS 	<p>Lora Sandy (no report this month) Nadia (no report this month) Celeste//Elizabeth</p>	<p>Network Updates:</p> <p>Mary Jean Watson informed the group of an Infant Mental Health conference in April. Best Start – Lora will update at the April meeting. CTN/CANS - Sandy (no report this month) COMPASS - Nadia (no report this month)</p> <p>TAY SoS:</p> <p>Celeste gave an update on the Trillium funding. Mar 26 will be a French language family forum in Midland similar to last October in Barrie. TIP is still working on their work plan and sustainability. A site based trainer is meeting with others in Hamilton for adults. The TIP event – <i>Transforming transitions to adulthood</i> showed increased participation from Muskoka. A year later TIP will scale for re-training, new staff training and the TTC exercise will help the working group to evaluate the development of a community of practice with 2 co-chairs and possibly add tri-chair from the Muskoka region.</p> <p>Elizabeth gave further Trillium Grant updates. Inclusion training for</p>	

			<p>service providers (LGBTQ, Francophone, FNMI, Developmental Disabilities). A Videographer has filmed with LGBTQ, Georgian Bay Native friendship center and will meet with the French catholic school board and others. Completion is planned for the end of April for all members of TAY partnerships and beyond.</p> <p>Sharif Mahdy from the Centre for Excellence in Youth Engagement at the Students Commission is currently working with youth in New Path residences on how to engage them in evaluation. Transition Age Youth (TAY) partners will be invited to attend an event April 15 at Geneva Centre, Orillia, to discuss this experience and address how to meaningfully engage youth in quality assurance and evaluation of programming. This event is developed and delivered by youth from New Path residential services and facilitated by Sharif Mahdy.</p>	
1	Meeting Reflections	Co-Chairs	<p>Mary Jean is glad to be back to Planning Table and hear the good work going on.</p> <p>Jacque stated being new to Planning Table, she had a lot of questions. The name tags helped with the connection along with the Prezi presentations for better understanding. She found this a good welcome and enjoys participating in this committee.</p> <p>Mary Jean added it is nice to see network updates on the agenda and allows for information touching pre-natal and pre-school children. Adjourned 3:25pm.</p>	

Next Meeting: Tues. April 14, 1:30 – 3:30pm, Common Roof (165 Ferris Lane, Barrie) – Board Room