



INTEGRATED PLANNING TABLE MEETING
Tuesday, December 12, 2017
1:30 – 4:00pm
The Common Roof (165 Ferris Lane, Barrie) Rooms A/B
MINUTES

Attended		Regrets	
Stefanie Smith, Co-Chair	Jim Harris	Gwen Bennett	Rosslyn Junke
Chris Brens, Co-Chair	Sandy Lee	Gerry Croteau	Elizabeth McKeeman
Danette Blue	Rhonda Leduc (teleconference)	Lora D'Ambrosio	Vicky Merrilees
Shaunna Brady	Yves Levesque	Laura Forget	Natalie Riewe
John Clarke	Kathryn Manners, Coordinator		
Ab Falconi	Julie McAlpine, Recorder		
Gisele Forrest	Danielle Mink		

Item		Minutes	Motion/Action
1.	Welcome and Introductions	Stefanie welcomed and thanked everyone for attending. The main objective of today's meeting is to get the priorities outlined and start to develop a workplan.	
2.	Consent Agenda: 2.1 IPT Minutes November 14, 2017 2.2 Approval of Agenda	Today's agenda and the minutes from November 14 th were approved with no changes.	
3.	Ideas and Priorities <ul style="list-style-type: none"> Child Youth Profile Knowledge Portal Priority Survey Results 	<p><u>Child Youth Profile</u> One of the ideas identified at the last meeting was the creation of a profile of children, youth and families in Simcoe County. Kathy provided an update which included the work being done with the County of Simcoe around this. Olga Belanovskaya, from the County will be making the presentation from the last meeting into something that can be used by the Coalition and for the strategic planning process. This will take about a month and it is hoped to bring this back to the February meeting for approval.</p> <p><u>Knowledge Portal</u> Another idea identified was housing information on the Coalition's website as a go-to place for network/task groups, such as the Poverty Reduction Task Group's use of the website as a knowledge portal. As things become available, the website will be updated.</p> <p>It was suggested working groups be emailed to review their sections on the website and provide any updates.</p> <p><u>Priority Survey Results</u> Two potential priorities were identified at the last meeting: 1. Family as Navigators – can we create families as navigators? 2. Transitions – could we identify gaps within the system at varied transition points?</p>	<p>Add CYF profile to February agenda.</p> <p>An email will be sent out to chairs of working groups in the New Year requesting updates.</p>

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	<p>A survey was sent out to table members to indicate their preferred priority resulting in a 50/50 split of the 10 responses received.</p> <p>A lengthy discussion ensued with table members sharing their thoughts around the two priorities.</p> <p>Some of the discussion around family navigators included:</p> <ul style="list-style-type: none"> • Other groups (MOMH, SNS, OAP) are doing work with families on navigation and could this table work on common frameworks • Parents' frustration and burn out trying to navigate services for older kids/education re consent • Family as navigator from 0-12, youth as Teen Navigator 12+ (parent still advocator in schools) • Electronic record so families don't have to tell their story over and over as they navigate services ; some groups are working on this • equipping families to be more skillful navigators might help identify gaps/challenges for service providers • Will families get support in navigation (eg. MOMH Single Point of Access concept)? • Navigation is difficult when services are not integrated • Lack of resources for immigrants with mental health issues; shifting demographics <p>Some of the discussion around Transitions included:</p> <ul style="list-style-type: none"> • Challenge re ages/stages and service types; bigger scope than just transitions • System is fragmented; if movement in the system was cleaned up, would be easier to navigate and might assist families as navigators eventually • Could pull in a navigator and a family to this table to work on transitions • Missing adult pieces for transition –could identify key transition points and go to them to link • Needs assessment to understand state/gaps; some information can be drawn on from MOMH/SNS, Centre of Excellence has this info also. • Clarify what are the transitions; what are families dealing with i.e. in/out of hospital, moving from services/sectors, francophone. Could have different subgroups working on different pieces with outcomes <p>The inclusion of cultural/language needs for immigrants, francophone and indigenous communities was identified. The profile being developed will help drive the work to be family/human centred.</p> <p>From the priority discussion, the following problem identification statement was developed: Due to the diverse challenges faced by children, youth and families, it is often a struggle to get the help they need. They have to move from supports to support utilizing multiple agencies or within complex organizations.</p>	

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	<p>The following idea was approved by all present in principle, with wordsmithing to be completed by the next meeting: How can the Integrated Planning Table change the system to ensure a more seamless approach to care?</p> <p>The next steps involve setting guiding principles and looking at personas/stories.</p>	<p>The Co-Chairs and Coordinator to wordsmith and send out to IPT members.</p>
4.	<p>Workplan</p> <p>The next steps will be to build the workplan so we can begin work at the next meeting as there are limited meetings before the end of June. Next steps include:</p> <ul style="list-style-type: none"> • Documenting stages of life before adulthood • What are the services stages • Where do things break down • Data - what we know/don't know • Is someone else doing this well? • Personas/stories to draw back on; test based on stories • Look at workplans currently in place i.e. MOMH/SNS/adult DS transformation (including TAY)/AOP/FASD—have done the engagement piece, collected stories. Lot of work has been done with Early Intervention also. <p>It was also suggested asking at tables if there is one thing that IPT can assist with. Tables have enormous w/plans but some parallel transformations are taking place.</p>	<p>Stefanie and Chris to gather reports and share before the next meeting.</p>
5.	<p>Results Based Accountability/ IPT Accountability</p> <ul style="list-style-type: none"> • Draft IPT Working Group & Network Update Template <p>RBA framework was discussed at the last meeting. Some groups are continuing to use RBA while others are not as comfortable with it.</p> <p>A discussion took place at Executive Committee regarding RBA with a direction for groups to provide an update twice a year (December/June) to allow the Coalition to continue to be aware of what projects are underway and what linkages are being made. If groups wish to use RBA that is fine, but it is not an expectation to continue to do so. A Working Group/Network Update Template has been developed for groups to provide their report.</p> <p>IPT members reviewed the template and provided feedback. The update will be sent out to working groups in early January 2018 and again in June.</p> <p>The need for IPT to be able to provide tangible results for what work has been done, the number of projects underway, and where we made an impact i.e. outcomes, was discussed. It was suggested an evaluation framework could be created based on the reports received.</p>	<p>Kathy to send Working Group & Network Update template to co-chairs beginning of January.</p>

Next Meeting: Tues. January 9, 2018 - 1:30 – 4:00 p.m., Barrie Common Roof (165 Ferris Lane, Barrie) – Boardroom