



PLANNING STRATEGY TABLE MEETING
Tuesday, May 9, 2017
1:30 – 4:00pm
The Common Roof (165 Ferris Lane, Barrie) Board Room
MINUTES

Attended		Regrets	
Stefanie Smith, Co-Chair Chris Brens John Clarke Sandra Cole, Coordinator Lora D'Ambrosio Jacquie Ferguson, Co-Chair Laura Forget	Jim Harris Joan Kennedy Julie McAlpine, Recorder Elizabeth McKeeman Christine Simmons-Physick Chris Wheeler	Gertie Beaucage Danette Blue Pat Carney Gisele Forrest	Brenda Jackson Sandy Thurston Mary Jean Watson

	Item	Minutes	Motion/Action
1.	Welcome, Roundtable Introductions	Stefanie welcomed everyone to the meeting.	
2.	Approval of Consent Agenda: Agenda: May 9, 2017 Minutes: February 14, 2017, April 11, 2017	As we did not have quorum at the April meeting, the February minutes were brought forward today for approval. The minutes from February 14 and April 11, 2017, were approved and no changes to the agenda were requested.	
3.	Business Arising: a) Coordinator's Report <ul style="list-style-type: none"> • Executive Committee • Council • Other b) LHIN Update c) SNS Update d) MOMH Update	a) Coordinator's Report: Sandra provided her Coordinator's Report for the past month which is embedded in the minutes. <div style="text-align: center;">  April and May 2017 Coordinators Report.d </div> Sandra has requested an update from the working tables on their TTCs and will bring this information back to the table. Sandra reflected there still appears to be a level of unawareness of the work of the Coalition as well as the significant initiatives underway in Simcoe County at the meetings she attends likely due to the challenge of communicating within a large County. A discussion ensued around ways that the new Integrated Planning Table may assist with promotion of information through things such as consistency in Terms of Reference in relationship to the Coalition, org charts, workplans, etc. The Executive Committee will be undertaking a communication strategy for the Coalition as well which will have impact.	

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	<p>b) LHIN Update: Chris reported on the merging of the LHIN with CCAC. Changes are internal and should not impact anyone outside of the agency.</p> <p>c) SNS Update Stefanie reported there is a new leadership table which includes the signatories of the schools boards, around the integrated rehabilitation plan. The County of Simcoe is also at this table as non-voting participant. The work of this initiative is ongoing.</p> <p>d) MOMH Update: Liz provided an update on the work underway related to looking at the crisis system and suicide risk protocol. Membership continues to grow as RVRHC is now at the table; some parents have expressed interest in participating in some groups.</p> <p>Sandra provided a report on the work by the Single Point of Access Task Group which evolved out of the recommendation from the consultations that there needs to be a single point of access. The group will be looking for some quick wins as they work towards the bigger picture. Follow up sessions to hear the recommendations are underway with the people who participated in the consultations. A parent is a member of this task group and there are some other parents who have expressed an interest in being involved.</p> <p>Liz and Sandra are tag teaming with the SNS group in order to maintain a connection with the work they are doing and the work on MOMH.</p> <p>Liz reported on the past weekend’s collaborative governance session. It was the first session that went beyond the core service providers and included several board members and some senior staff. There was interest and commitment to have these sessions regularly and the next one will take place in September. This led to a discussion on “super boards” which amalgamates several boards into one board with integrated plans, budget and funding pots.</p>	
4.	<p>Integrated Planning Table Implementation</p> <ul style="list-style-type: none"> • Draft Terms of Reference • Next Steps/Planning <ul style="list-style-type: none"> ➤ Member Invites ➤ Recurring Meeting Date <p>Draft Terms of Reference: The Executive Committee reviewed the Integrated Planning Table’s draft Terms of Reference at their last meeting and with a few suggested changes, recommended the ToR go to Council for approval in May as part of the consent agenda. John shared the Executive Committee’s acknowledgement of the good work done at this table.</p> <p>Next Steps/Planning: Member Invites:</p>	

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	<p>A discussion took place with regards to membership as we transition to the new Integrated Planning Table. It was noted that a person could represent more than one agency, initiative or sector and that it does not necessarily have to be the co-chair of a working group or Table who sits at the Integrated Planning Table. Members would need to be able to vote for their sector/agency with one vote per organization. A suggestion was made that some groups, eg. Data Consortium, could attend on an as-needed basis.</p> <p>Focused agendas were discussed i.e. if a group is not on the agenda, do they need to attend? Some of the initial work will be determining what are we doing, what topics are important to all. We need to do this work collectively to establish priority areas and identify standing agenda items. We would also like to get IPT as a standing item on other groups' agendas to improve connectivity to the Coalition and provide a marker that is measurable i.e. how many agendas IPT is on. This will also help to improve broad communication of the work of the Coalition.</p> <p>The use of technology, such as teleconferencing as an alternative method to attend meetings, was also suggested.</p> <p>Representation of members outlined in the Terms of Reference was reviewed and gaps were identified with COMPASS, Early Intervention, Francophone COMPASS, LGBTQ, LIP, SNS, TAYSoS, Triple P and Youth Justice.</p> <p>Health is identified in the ToR chart as a sector vs. listing the individual hospitals. There is a gap with RVRHC given their new role which may be addressed through the Core Service Providers and the Crisis Steering Committee. This will be looked at again, once gaps in members are identified. The gaps in primary care were also discussed.</p> <p>Attendance is dropping in groups because so many of the same people are at the same tables. The value of being here will draw people and as the value increases, so does membership. Conversation will continue as the IPT evolves.</p> <p><u>Next Steps:</u> Current Planning Table members will be emailed and thanked for their contribution and to confirm their interest in remaining as part of the Integrated Planning Table and identify what tables/networks or sectors they would be representing. The date and time of the meetings will also be included.</p> <p>Following receipt of the responses from current members, Sandra will connect with the co-chairs to determine further action.</p>	<p>Julie to add Crisis Steering Committee to the chart.</p> <p>Sandra to draft email and send to co-chairs for review.</p> <p>Emails will be sent to current members with a deadline to respond by June 1st.</p>

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	<p><u>Recurring Meeting Date:</u> The already established recurring meeting date will remain i.e. the second Tuesday of each month from 1:30 to 4:00pm.</p>	
5.	<p>Awards & Recognition Program</p> <p>Sandra gave an update on the changes that were made to the Award and Recognition nomination forms resulting from feedback by the committee last year. The changes have been reviewed by the Executive Committee and the members of the Awards' subcommittee and, at the May 25th Council meeting, members will be advised that Awards' nominations are now open with a deadline of June 30th to submit. The forms will be sent out to Council and Planning Table members and co-chairs of the working group, seeking nominations for the Award of Excellence and Collaboration Champion by the end of June.</p>	
6.	<p>Local Immigration Partnership #ITSTARTS Pledge Campaign</p> <p>Sandra spoke about the Local Immigration Partnership's (LIP) #ITSTARTS pledge campaign to end discrimination and racism running from June 1-30. The LIP is collecting pictures and videos of people and/or groups taking the pledge. Information has been sent out to Council members. People pledging are asked to choose a word that describes how they are working towards ending discrimination, take a picture holding the pledge card and sign a consent form to be submitted to the County of Simcoe's LIP, which may be included in promotional material or other media.</p> <p>Planning table members chose the words "Inclusivity" and took a picture to be submitted to the LIP.</p>	<p>Julie to send the picture and consent forms to LIP.</p>
7.	<p>Thank you Celebration</p> <p>Stefanie and Jacquie thanked everyone for all their effort and great work and invited everyone to enjoy a piece of cake and refreshments in celebration.</p> <p>Meeting adjourned at 3:45pm</p>	

Next Meeting: Tues. June 13, 2017 - 1:30 – 4:00 p.m., Barrie Common Roof (165 Ferris Lane, Barrie) – Board Room