



INTEGRATED PLANNING TABLE MEETING
Tuesday, October 9, 2018
1:30 – 4:00pm
The Common Roof (165 Ferris Lane, Barrie) Meeting Rooms A/B/C
MINUTES

Attended		Regrets	
Chris Brens, Co-Chair	Kathryn Manners, Coordinator	Danette Blue	Yves Levesque, Co-Chair
Shauna Brady	Liz McKeeman	John Clarke	Danielle Mink
Pat Carney	Theresa Sandy	Gerry Croteau	Natalie Riewe
Sandy Lee	Christie Simmons-Physick	Karen Dillon	Mary Shirley-Thomson
Julie McAlpine, Recorder		Rosslyn Junke	Stefanie Smith

Item	Minutes	Motion/Action
1.	Welcome and Introductions	
2.	<p>Consent Agenda:</p> <p>2.1 IPT Minutes September 11, 2018</p> <p>2.2 Approval of Agenda</p> <p>2.3 Terms of Reference</p>	
	<p>Chris welcomed everyone to the meeting.</p> <p>The minutes from the September 11, 2018 meeting were approved. There were no changes to the agenda.</p> <p>Terms of Reference</p> <p>The TOR went to the Executive Committee and a change was made to include immigrant children.</p>	Add being able to send a delegate.
3.	<p>Business Arising:</p> <ul style="list-style-type: none"> • TAYSoS Partnership • Membership • Communication Strategies/Dissemination • Warm Transfer Demonstration Project 	
	<p>TAYSoS Partnership:</p> <p>Chris provided the history of how the TAYSoS Partnership evolved to roll out the TIP program and CAMH's initial involvement. He spoke about the sustainability challenges faced and the drop in attendance.</p> <p>This had been brought forward for discussion at both the LHIN Mental Health Child and Adolescent Steering Committee's and the Executive Committee; both agreed it is time to close the TAYSoS Partnership table.</p> <p>Julie has reached out to Stacey at Waypoint to offer assistance to set up a meeting with the chairs from the LHIN table, MOMH and IPT to come together to talk about existing children's mental health tables to look at possibly amalgamating. The work from the TAYSoS Partnership table is important and will be transferred and saved by whatever group evolves from the meeting.</p> <p>A discussion took place around the importance of still supporting transition aged youth. This was also noted in the Coalition's strategic planning and will need to be built into the workplan if there is no table focusing on it. The need for adult services being represented at the table was noted.</p>	Bring back to IPT when more information is available.

Item	Minutes	Motion/Action
	<p>Theresa spoke about the work being done through BANAC in relation to the gap in services for 7-18 year olds and is interested in being involved.</p> <p>Membership: The Tables/Networks/Initiatives membership was reviewed.</p> <p><u>Early Intervention</u> – remove as is a sub-group of Best Start and have representation <u>Dual Diagnosis</u> – reach out to John Clarke to determine if group still exists/meets, remove if not meeting (<i>Post meeting – group is closed</i>) <u>LGBTQ</u> – Leave on list for now and ask if can send a rep or is there another agency/community that could attend. <u>TaySoS</u> - remove <u>Special Needs Strategy</u> – Julie has reached out to Louise. <u>Community Mental Health/Addictions</u> – Chris can represent but could ask Lynne Cheliak. <u>Ministry of Education</u> – remove for now <u>Youth Wellness Hub</u> – add with Shauna as the representative</p> <p>Communication Strategies/Dissemination: It was discussed at the last meeting we are not good at sharing our successes and how to market ourselves and summarize the good work being produced.</p> <p>Kathy noted that while the detailed minutes are beneficial for use by committee members, some Council and IPT members are summarizing the meeting into a one-page summary in order to share key information. A discussion took place with regards to what type of information would be included in a one page summary eg. Successes/Accomplishments, Barriers, Decisions/Directions, and who the audience would be. This could be something developed by IPT for its own use and also by Council.</p> <p>Also discussed, was how to market the Coalition as the go to spot for child, youth and family services. This is a priority in the strategic plan.</p> <p>Warm Transfer Demonstration Project: The Warm Transfer Demonstration Project was approved by Executive Committee and Council. It was recommended starting with small group of agencies interested in participating.</p> <p>The agencies that were invited to the focus group will be contacted for their interest in being part of the Demonstration Project (New Path, Catulpa, EarlyON, CTN, La Clé, SMDHU, Mackenzie Health, BANAC/Barrie Native Friendship Centre-Samantha K, and possibly Waypoint-Gail) and to assist with developing an implementation strategy and evaluation criteria.</p>	<p>Julie to check with John Clarke Chris to reach out to Gilbert Centre</p> <p>Invite Lynne Cheliak to join IPT.</p> <p>Members to bring examples of one page summaries to next IPT meeting.</p> <p>Julie to draft invite to participate in demonstration project. Sandy will follow up with Lora re EarlyON.</p>

	Item	Minutes	Motion/Action
		<p>Theresa advised Warm Transfers, and how organizations field these calls, came up at the Community Of Practice day held at Tangle Creek and that some of these people may want to be involved.</p> <p>Leadership of the project was discussed; it would land with this table and Julie could provide administrative support/communication. Once the workplan is developed, we can figure out how to roll out the sub-groups. These can be hosted within the time allocated for IPT meetings (end of each meeting). Chris offered to chair the sub-groups. At the end of the demonstration period, we should have a deliverable model, evaluation and a recommendation to Council.</p>	
4.	2018-2021 Coalition Strategic Plan	<p>Kathy presented a shortened version of the 2018-2021 Coalition Strategic Plan which was approved at the September 20th Council meeting. The Plan on a Page, which uses graphic illustrations from the planning day and highlights the Coalition’s Vision, Mission, Values, and Priorities, still requires a little bit of work to complete.</p> <p>The Strategic priorities were reviewed and as a workplan is developed, we will see how the work of IPT fits in.</p> <p>The plan will go on the website as soon as the final edits are complete so people can start to use it. Kathy will be going to the working groups, tables, etc. to present the strategic plan.</p>	Contact Kathy if interested in a presentation.
5.	Network/Working Group Updates	<p>The roll up of responses from the request sent to working groups/tables/initiatives to share information about the work they have been involved with the past year, was reviewed.</p> <p>Kathy identified some themes which also tied back to the IPT’s Terms of Reference. Some cross training, consultation between agencies, collaboration with work, alignment of work with Coalition priorities were noted. There has also been some work where the voice of youth/family/diverse populations was requested and the information used to make changes in the system.</p> <p>Kathy shared her observations that evaluation is happening, but as we are not using RBA as a common tool, people are unclear on how impact is being collectively evaluated. We still have a ways to go to full integration and there is still some limitation around joint planning. This information could help inform the workplan.</p> <p>Sandy appreciated diverse cultures being included. She also hopes that Coalition members will get engaged with the ItStarts campaign taking place in March. A full day event is taking place on March 21st and will include a cultural competency session.</p> <p>“How can the Coalition Help” was viewed as something that could inform the workplan. An action plan around this was discussed. It is part of Kathy’s work to talk about the strategic plan. Kathy to action the responses and follow up on those that did not respond.</p>	Kathy to follow up on “How the Coalition can help”.

	Item	Minutes	Motion/Action
6.	2018/2019 Priorities	<p>The workplan from last year was reviewed and items to be carried over to the new work plan were identified.</p> <p>Ideas for IPT Workplan:</p> <ol style="list-style-type: none"> 1. Warm Transfer Demonstration Project/ASD Partnership 2. CYF Profile – market/share, add new data sources 3. Review of Network/Tables & impact – integration of tables eg. TAYSoS report back to Council 4. Evaluation/Impact Measurement 5. articulate integration has taken place 6. cultural competencies – Coalition support for #ITStarts, training 7. Identify key issues, what else is happening with children, youth and families – develop a dashboard (eg. TAY, Early Mental Health, equity in cultural competencies), what each agency does towards making an impact 8. Lived Experience manual - how to engage people with lived experience 9. Communication tool for summary/actioning work of Coalition 10. Advocate – one pager, briefing for new governments, municipal changes, etc. (census sub-division level). Sits with both Coalition advocacy position and strategic priority. Also have a collaborative governance structure. 11. Advancement/promotion of Coalition (branding, marketing) – have student from Georgian College to work with us. 12. Networking/trade show event 13. Identify/Planning collectively for funding opportunities (Coalition can identify real issues in community and seek out funders.) 14. Opportunities for Collective innovation 15. Identify alignments to strategic plan <p>A short list will be developed for discussion and selection next meeting with a workplan to be developed.</p>	<p>Add Strategic Plan Direction/Priorities column to new workplan.</p> <p>Kathy will take these ideas and rewrite them under the Priorities.</p> <p>Bring short list back to November meeting.</p>
7.	Next Steps/November Meeting	<p>The time for the November 13th meeting will be from 12:30 to 3:00pm due to room availability. Members are welcome to bring their own lunch to the meeting.</p>	
8.	Integration/Partnership Priority Updates	<p>Shauna provided an update is coming out on the Youth Wellness Hub in the next day or two and spoke about the contingent from North Simcoe who will be attending a Provincial Network Planning meeting next week in Chatham/Kent where there is a hub.</p> <p>Chris shared information on the Rapid Access Addiction Medicine clinics in Barrie, Orillia and soon Midland, providing wraparound care for substance abuse dependency for ages 16+.</p> <p>Theresa reported on the Opioid Strategy presentation by Germaine Elliot at Casino Rama on October 19th and Chris spoke the Indigenous led Opioid Strategy having its release day on October 19th. BANAC is moving location at the end of October to new locations in Barrie, Rama and Midland.</p>	<p>Theresa to send poster to Julie to circulate.</p>

Item	Minutes	Motion/Action
	<p>Kathy asked Theresa about a land acknowledgement statement for the Coalition and was directed to reach out to Jeff Monague from Springwater Park and Leah Bergstrom from RVRHC for assistance.</p> <p>Sandy gave an update on the #ItStarts campaign running in March. Training for ambassadors is taking place in February. This year's focus is Youth and they are hoping to have students take the ambassador training</p>	<p>Theresa to send contact details to Kathy.</p>

Next Meeting: Tues. November 13, 2018 - 12:30 – 3:00 p.m., Barrie Common Roof (165 Ferris Lane, Barrie) – Meeting Rooms A/B/C