



**INTEGRATED PLANNING TABLE MEETING**  
**Tuesday, September 11, 2018**  
**1:30 – 4:00pm**  
**The Common Roof (165 Ferris Lane, Barrie) Meeting Rooms A/B/C**  
**MINUTES**

<b>Attended</b>		<b>Regrets</b>	
Chris Brens, Co-Chair	Julie McAlpine, Recorder	Pat Carney	Kathryn Manners, Coordinator
Yves Levesque, Co-Chair	Liz McKeeman	John Clarke	Vicky Merrilees
Danette Blue	Mary Shirley-Thomson	Gerry Croteau	Danielle Mink
Shauna Brady	Stefanie Smith	Karen Dillon	Natalie Riewe
Sandy Lee		Rosslyn Junke	Theresa Sandy
		Rhonda Leduc	Christie Simmons-Physick

	<b>Item</b>	<b>Minutes</b>	<b>Motion/Action</b>
1.	Welcome and Introductions	Chris thanked everyone for attending and welcomed everyone back to the Table. A roundtable introduction took place and everyone shared something interesting they did over the summer.	
2.	TAY SoS Partnership Presentation	<p>The agenda was rearranged for the Transition Age Youth System of Services' (TAY SoS) discussion to take place at the beginning of the meeting.</p> <p>Chris Introduced Ruth Cameron and Carolyn Walsh, co-chairs of the TAYSoS Partnership who attended today for a discussion on the direction and purpose of TAYSoS moving forward.</p> <p>Ruth and Carolyn provided an overview of the history of TAYSoS which started with the roll out of the TIP training; CAMH's initial involvement and the resulting challenges in sustainability after their withdrawal. The strict requirements, training, and large investment of the TIP model were discussed in relation to why its use declined. A grant through RBC to hire a Project Lead (Sam Docherty) assisted with some strong outcomes being achieved by TAYSoS and increased youth involvement.</p> <p>The table is experiencing decreased attendance and is wondering if they should continue to meet. Attendance at other tables such as the LHIN Mental Health Child &amp; Adolescent Steering Committee is also dwindling and they are also questioning their purpose. Could some of these tables be collapsed and/or brought together?</p> <p>Discussion included tying into the Youth Wellness Hubs; does the work fit into the Integrated Planning Table; bringing service providers together re what could be done together vs. individual groups. Chris noted the LHIN table has dedicated admin and leadership support and could look into utilizing these resources.</p>	

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	<p>It was noted that the TAYSoS group has multiple partners involved that include adult services. There is a great fit at IPT for the younger TAY population and there is a potential to draw some adult support providers to this table related to transitions.</p> <p>Almost everyone at the TAYSoS table is at other tables eg. MOMH, LHIN Child and Adolescent Steering Committee, Developmental Service). No one has come forward to take over co-leadership of TAYSoS. If the group has served its purpose, it is important the tools, resources and work do not get lost, that the information is housed where it could continue to be available, especially the website that was developed. A voice/representation is needed in some structure to ensure the bridge/transition from youth to adult. There needs to be a mechanism for people to come together on an ongoing basis to ensure it is happening well across services ie. could tie in to warm transfer work.</p> <p>It was suggesting bringing TAYSoS, LHIN and some chairs together to discuss if all these meetings are needed, or if they could be amalgamated. The TAY work could get picked up from the outcome of these discussions or possibly rest with IPT and built into the Warm Transfer Guideline.</p> <p>An interim plan was discussed that included pausing the TAYSoS table and storing the work i.e. minutes, reports, somewhere. A report will be provided to the Executive Committee, Coalition Council and LHIN Child and Youth Steering Committee (timeline and Sam's report of her findings). TAYSoS, MOMH, relevant children's mental health Coalition tables, NSM LHIN steering committee, youth hub, Michelle from HANDS, etc. will be brought together for a discussion re integration to one table. The TAYSoS body of work would then transfer to the newly formed group to take on, along with a workplan that could be transitioned from the other groups.</p>	<p>Chris to bring to Executive Committee for discussion.</p>
2.	<p><b>Consent Agenda:</b> 2.1 IPT Minutes June 12, 2018 2.2 Approval of Agenda 2.3 CYF Profile Infographic</p>	<p>The minutes from the June 12, 2018 meeting were approved, with no changes. There were no changes to the agenda.</p> <p>Chris spoke about the changes that had been made to the infographic based on feedback from the Executive Committee. Members accepted the changes and the infographic will go to the Executive Committee and Coalition Council for approval.</p>
3.	<p>Review of Terms of Reference/Membership</p>	<p>The Terms of Reference were reviewed as part of the annual process.</p> <p>One area that required specific discussion was quorum. There are some members who do not attend meetings regularly and initiatives that are not active; this should not result in quorum being held back. IPT is not a decision table but instead, makes recommendations to the Executive Committee. Therefore, the wording will be changed to reflect the IPT as a consensus table rather than voting.</p> <p>An email will be sent out to current IPT members asking them to confirm their commitment to this table and the results will be brought back to the next meeting to identify any gaps. (A suggestion was made to consider reaching out to DBCFS to join table.)</p>

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	<p>The membership list of the IPT will be reviewed annually in September and attached to the ToR. At times, it is agreed additional representation may be required.</p> <p>It was also noted that convening a planning day to prepare for the next Strategic Plan falls under the functions of the Executive Committee and should be removed. Neither does IPT facilitate a yearly progress report of the Strategic Plan.</p> <p>A discussion took place with regards to the last bullet on the first page not including immigrant children the same way as Francophone and indigenous children are (own sub-points). The new strategic plan will be reviewed to determine how these groups are identified in the plan with the possibility of taking out the two sub-points. The Coalition had identified these two groups as priorities.</p> <p>A priority was suggested for this year re hosting a conference for Coalition members, i.e. something for referrals, services, or the roll out of the new strategic plan. Liz may be able to assist with some funds through MOMH. Yves spoke about the French Language Health Services Planning event being held by Entité 4 and will share the information.</p>	<p>Review new strategic plan for direction re immigrant children.</p> <p>Yves to send information to Julie for sharing.</p>
4.	<p>Priority Updates 3.1 2017/18 Updates</p> <ul style="list-style-type: none"> <li>• Child, Youth and Family Profile</li> <li>• Warm Transfer Guideline</li> <li>• Workplan</li> </ul> <p><b>2017/18 Priority Updates:</b></p> <p><u>Child Youth and Family Profile</u> The infographic was approved under the consent agenda.</p> <p><u>Warm Transfer Guideline</u> Revisions had been made to the Guidelines based on feedback from the Executive Committee. The Guidelines will be taken back to the Executive Committee for some additional discussion.</p> <p><u>Workplan</u> Defer to next meeting. We will probably start with the priorities identified last year and build on those.</p>	<p>Bring Guidelines back to Executive Committee.</p> <p>Add Workplan to October agenda.</p>
6.	<p>Next Steps/Communication Summary</p> <p>It was noted that the IPT minutes highlight the discussions that take place at meetings. Minutes are sent to members for information and sharing and are also available on the Coalition website. It was suggested as a group, decide one or two items that could be brought forward as an update to Executive Committee and Council.</p> <p>In the past, an email was sent to working groups for their highlights from the past year, which were included in the Coalition's "You Made It Happen". We don't seem to celebrate successes very well.</p>	<p>Members to give this more thought for further discussion at the next meeting.</p>
7.	<p>Integration/Partnership Priority Updates</p> <p>Members were asked to share any information/updates.</p> <p>Chris reported on the Rapid Access Addictions Medicine clinics in Barrie, Orillia, and soon Midland, for substance abuse dependency.</p>	<p>Chris to send brochure to Julie for sharing.</p>

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	<p>Sandy advised In 2012, LIPs published a Community Settlement Strategy and a progress report in 2016. A consultation took place in June focused on culturally competent service delivery, system navigation, system transformation, and program enhancements. LIPS will be doing another community consultation in September/October to collect information from the community on an upcoming call for proposals. Details from consultation were taken to provide feedback along with priorities for Simcoe County in 2019.</p> <p>Liz gave a report on New Path’s reaching its 1 year anniversary of walk-ins and will likely have some press re this. Feedback has been good. No more waitlists.</p> <p>Liz also reported on MOMH and the training taking place re pathways for emergency, urgent, and non-urgent. There is also a decision making tree. Liz will check that primary care providers have this information. They are also working on developing a resource card. Liz to connect with Michelle/Mary re Muskoka area. Parents for Children’s Mental Health are hosting a parent training session and registration is underway.</p> <p>Mary advised Family Connexions has hired an Education Liaison for children in care (up to 21) tasked with being the bridge between the child and the education system re meeting needs and building relationships with the school system to understand the unique needs of kids in care.</p> <p>The Compass Co-Management groups has a master list of which staff is at what school. This would be good information for Compass groups to access.</p>	<p>Let Sam know if need more staff trained. Julie to send out PCMH brochure.</p> <p>Shauna to bring up at Compass meeting.</p>

**Next Meeting: Tues. October 9, 2018 - 1:30 – 4:00 p.m., Barrie Common Roof (165 Ferris Lane, Barrie) – Meeting Rooms A/B/C**