



JOB POSTING – COMPETITION #294-2018-19

Part-Time 21 hours/week until March 31st, 2019

Internal/external

POSITION: Family Service Coordinator, Ontario Autism Program

LOCATION: Barrie

PURPOSE OF POSITION

The purpose of this position is to facilitate the development of the Family Service Plan for families involved with the Ontario Autism Program (OAP). As the primary point of contact the Family Service Coordinator will:

- Arrange for a behavioural assessment as required
- Support families to address any potential barriers to their full participation in OAP services
- Coordinate connection to services and supports for the families within and outside of the OAP to ensure child/youth and family needs are met

QUALIFICATIONS

Education and Experience

- Bachelor's Degree in Social Work (BSW) with 5 years' experience in children's services
- Two year post-secondary Diploma in the social services with a minimum of 7 years' experience in children's services
- Demonstrated expertise in systems level community development and advocacy activities

Preferred Skills

- Strong facilitation and negotiation skills
- Demonstrated experience in systems, cross-sectoral, and community based planning with a focus on developing partnerships with parents, children ages 0 to 19, and service providers
- Proven ability to effectively plan for the needs of a child with complex special needs and the family
- Knowledge of community resources in Simcoe County preferred
- Strong communication and problem solving skills
- Demonstrated experience in mediation
- Strong organization and time management skills
- Ability to work independently
- Willingness to work flexible hours
- French language is an asset
- Valid driver's license and access to a reliable vehicle

Salary: \$26.12 to \$29.50 per hour

Date of Posting: January 10th, 2019

If you are interested in this position, please apply by 4:30 pm on January 25th, 2019, by clicking on the link below:

[Family Service Coordinator \(PT\), Ontario Autism Program](#)

We are an equal opportunities employer.

Where needed, accommodations for disabilities will be made available upon request.

Only those applicants selected for an interview will be contacted.